

ERASMUS+ PROGRAMME
Project Number: 610134-EPP-1-2019-1-JO-EPPKA2-CBHE-JP

HEALING:
Developing a Multidisciplinary Diploma on Art Therapy in Health Education

Minutes of
HEALING Steering Committee Meeting
First Face to Face Meeting

November 18th -19th 2021
Universidade Católica Portuguesa, UCP
Porto – Portugal



Participant List

No.	Participant Name	Position
The University of Jordan		
1.	Prof. Ahmed Al-Salaymeh	Project Coordinator and Professor at the School of Engineering.
2.	Ms. Joyce Raie	Assistant Dean of the Art and Design School
3.	Eng. Rasha Al-Baik	Research Assistant
4.	Eng. Sara AlTuwaisi	Research Assistant
5.	Ms. Hanan Hasan	Research Assistant
The Hashemite University		
6.	Dr. Aiman Al Sharei	Associate professor at the School of Medicine
7.	Prof. Suhail Habashneh	Dean of the School of Educational Sciences
Irbid National University		
8.	Prof. Ahmad Khasawneh	President of Irbid National University
9.	Prof. Ahmad Odat	Team member at Irbid National University
Jordan University of Science and Technology		
10.	Dr. Mohammad Nazzal (Online)	Faculty member at Department of Allied Medical Sciences
Isra University		
11.	Prof. Ahmad Nusairat	President of Isra University
12.	Dr. Ghaida Abu Rumman	President Assistant and Director of Training continuous Education and Community Service Centre
University of Gabes		
13.	Dr. Mehdi Khouja	Associate professor in Computer Science
University of Sfax		
14.	Dr. Ismail Bouassida	Associate professor in Computer Science
University of Sousse		
15.	Dr. Wassim Jomaa	Associate Professor at Higher Institute of Musicology
National and Kapodistrian University of Athens		
16.	Dr. Sofia Papakonstantinou (Online)	Team Member
Universidade Católica Portuguesa		
17.	Prof. Luís Teixeira	Assistant professor at School of Arts
Technological Institutes of Porto		
18.	Prof. Carlos Vaz de Carvalho	Assistant professor at School of Engineering
19.	Marcia Gouveia	Project Assistant
University of Osijek		



20.	Dr. Antonija Matic (Online)	Head of the Office for EU Projects and Programs
21.	Prof. Berislav Jerkovic	Professor at School of Musicology
22.	Prof. Antoaneta Radocaj-Jerkovic	Professor at School of Musicology
University College Limburg VZW		
23.	Ms. Chloe Mentens	Resercher
24.	Nele Kelchtermans	Resercher



Minutes of the Meeting

First Day: 18.11.2021

Session 1

The Opening session

Chairman: Prof. Luis Texeira

Moderator: Eng. Rasha Al-Baik

The opening session of the HEALING first Face to Face steering committee meeting included welcome speeches from the hosting partner, project coordinator and partners, as follow:

- ❖ Welcome Speech by **Prof. Luis Texeira**, Project Coordinator at UCP.
- ❖ Welcome Speech by **Prof. Ahmad Nuseirat**, President of IU.
- ❖ Welcome Speech by **Prof. Ahmad Khasawneh**, President of INU.
- ❖ Welcome Speech by **Prof. Ahmed Al-Salaymeh**, General Project Coordinator, UJ.

Presentation on the progress of HEALING Project by Prof. Ahmed Al-Salaymeh

Prof. Al-Salaymeh delivered a presentation about the overall progress in the project, and the plan for implementation at JO and TU partners.

Session 2

Project Implementation presentation by Partner universities

Chairman: Prof. Ahmed Al-Salaymeh

Moderator: Eng. Rasha Al-Baik

Partner universities in Jordan and Tunisia have presented the Project Implementation at their universities, covering the following topics:

- HEALING team
- Achievements in Networking
- Achievement in WP2 (Final list of courses, Accreditation letter, HEALING offered courses each semester and number of enrolled students)
- Courses piloting and implementation reports
- Equipment procurement, installation place and usage (supported with photos)
- Conducted dissemination activities
- Conducted Quality activities (Submitted progress reports)



The presenters were as follow:

P1: The University of Jordan, Ms. Joyce AlRaie

P2: The Hashemite University, Dr. Aiman AlShara'a and Prof. Suhail Habashneh

P3: Irbid National University, Prof. Ahmad Al-Odat

P4: Jordan University of Science and Technology, Prof. Mohammad Nazzal (Online)

P5: Isra University, Dr. Ghaida Abu Rumman

P6: University of Gabes, Dr. Mehdi Khouja

P7: University of Sfax, Dr. Ismael boussida

P8: University of Sousse, Dr. Wassim Jomaa

Session 3
Progress of Work packages
Chairman: Prof. Ahmad Nusairat, IU
Moderator: Eng. Sara Twasi, UJ

WP1: In-depth analyses of the overall situation on the on Art Therapy in Education, by University College Limburg VZW, by Ms. Chloe Mentens

The Progress of Wp1 is presented by WP leader, as it is in its final stages to be closed. all partners agreed on:

No.	Task	Responsibility	Due Date
1.	Finalize the scientific paper for JO partners only <ul style="list-style-type: none"> • Introduction to be prepared • Specify a journal 	UCLL (UJ, UCLL and INU)	15.12.2021
2.	Report on the need of Courses and integration of programs with WP1	UCLL	15.12.2021

WP2: Curricula Development, by The University of Jordan, by Prof. Ahmed AlSalaymeh and Eng. Rasha Al-Beek

WP2 is presented briefly to the participants after the detailed workshop for TU and JO partners that conducted the day before, 17.11.2021. Also, a short meeting is conducted with WP leader since he is not able to attend physically to discuss the progress of the WP2.

Eng. Rasha AlBeek presented HEALING ELearning platform to all participants and show them how to deal with courses. The below are agreed on by all partners:

No.	Task	Responsibility	Due Date
1	Sending Students and Staff Names to Rasha with emails to create Users and password.	JO Partners (Except JUST) TU partners (Except UNIVGB)	15.12.2021
2	Sending Missed Lectures to Giovanni (C1 & C2)	Dr. Wassim Jomaa, US Dr. Aiman AlShara'a, HU	30.11.2021 (Dome by Dr. Wassim only)



3	Quality and Technical Check on Courses	EU partners	05.12.2021 (Done)
4	Uploading all Clusters and programs on ELearning platform	Rasha	14.01.2022
5	Recorded lectures (First batch)	JUST	29.11.2021 (Done)
7	Recorded lectures (Second batch)	JO partners	31.12.2021
8	Translated Clusters to Arabic	INU, IU & HU	31.12.2021
9	Report on Programs	All	31.12.2021
10	Distributing pre-questionnaire	Rasha	29.11.2021 (Done)
11	National Workshop on Curricula Development in Jordan and Tunisia	JO partners TU partners	To be announced
12	Commitment letters (missed)	JO partners TU partners	30.11.2021

Session 4

Chairman: Dr. Ismael Boussida, USFAX

Moderator: Ms. Hanan Hasan, UJ

WP3: Capacity Building and Training Workshops (Teacher/Technician Staff & Students) by *Universidade Católica Portuguesa*, Prof. Luis Texeira

WP2 is presented to the participants by showing the conducted online workshops, and the progress of scheduling the Physical Meetings and training workshops for Staff and Students at EU countries have been discussed by the presence of all partners. All agreed on:

No.	Task	Responsibility	Due Date
1	Updating Capacity Building Plan	UCP	30.11.2021 (Done)
2	Final Schedule for Staff ToTs at EU partners <ul style="list-style-type: none"> • UNIBS 14-18.03.2022 • UNIOS 16-20.05.2022 • UCLL 17-21.10.2022 • NKUA June, July, November, December 2022 	UCP	30.11.2021 (Done)
3	Final Schedule for Students ToTs at EU partners <ul style="list-style-type: none"> • UNIOS 16-27.05.2022 • IPP (March, July, September, 2022) 	UCP	30.11.2021 (Done)
4	In house ToTs Jo and TU partners	JO TU	Before 14.03.2022 Before Italy Training
5	Report of Porto ToT	UCP	15.12.2021
6	Updated report on Clustering Workshop	UCP	15.12.2021



Prof. Ahmed Al-Salaymeh wrap up the first day of the meeting and thanked the participants for their commitment in attending and preparing for the meeting.

Second Day: 19.11.2021

Session 5

Chairman: Prof. Ahmad Khasawneh, INU

Moderator: Ms. Chloe Mentens, UCLL

The opening session for the second day is started by the Chairman of the session, Prof. Ahmad AlKhasawneh, the President of Irbid National University. He briefly presented the objectives of WP4, WP5 and WP6 with their Objectives, Leaders and Coleaders and the tasks of each workpackage.

WP4: Development of the Art Therapy Centre to support the new curriculum, *Technological Institutes of Porto*, by Prof. Carlos Vaz de Carvalho

The Progress of WP4 is briefly presented and a discussion session about Art Therapy Center, its services, the structure of the prepared report.

The Main Topics discussed:

The services that will be offered in the different Art therapy centers.

- Art therapy center description: A template will be provided for each partner to describe.
- In this way there can be a formal recognition of the ATC by the University
 - o (see presentation for a lists of possible arrangements)
 - o To set agreements for example what will be used by who and other regulations.
 - o To be used INTERNAL

As written in the Proposal, as ATC should provide clinical therapeutic services to all the different populations who are in need of support.

A one question is directed to the partners: how will you all try to reach this? What are you providing in your University?

- Try to cover this in all universities. So it can be showed to the EU.
- Also try to keep an eye on the number of staff and students trained, number of users benefiting from the provided services, satisfaction on courses, consultations and services to use in our report.
- Be aware: all materials/equipment/things that are funded by European commission should carry a sticker on it with the logo of the 'co-funded by the Erasmus+ programme of the European Union. (can be printed on the project budget)

All partners agreed on:

No.	Task	Responsibility	Due Date
1	Report of Art Therapy Center (Template)	IPP	05.12.2021
2	Report of Art Therapy Center	JO, TU	20.12.2021
3	Receiving the filled report from JO and TU partners (3 versions)	JO, TU	1 st Draft: 15.01.2022 2 nd Draft:15.07.2022 3 rd Draft:15.01.2023

WP5: Quality Control and Monitoring (QC&M), National and Kapodistrian University of Athens, by Mrs. Lina Tsakalou (External Evaluator) and Mrs. Sofia Papakonsantinou

Ms. Sofia Papakonsantinou and Lina Tsakalou, the external evaluator, presented the tasks and activities of this work package and the action plan for the implementation, in addition to an overview of all the work packages and their status so far and presenting the list of meetings and workshops that listed in the external evaluator report. The partners agreed on the following:

No.	Task	Responsibility	Due Date
1	Technical and Technical check of the courses	EU partners	30.11.2021 – 15.12.2021
2	After each meeting/training an evaluation form was provided for all participants. We need to know what the amount of answered evaluation is	NKUA	After each Meeting, Event,...,etc
3	4th Evaluation Report	External Evaluator	15.01.2022
4	Collecting 4 th period of progress reports	NKUA	15.01.2022
5	Regular Evaluation reports for Activities	NKUA	30.11.2021 (Done)

WP 6: Dissemination & Exploitation, Josip Juraj Strossmayer University of Osijek, by Mrs. Antonija Matic (Via ZOOM)

Mrs. Antonija Matic presented the tasks and activities of this work package and the action plan for the Dissemination for the next 6 months, Dissemination plan, developed promotional materials, in addition to an overview of all the conducted activities (online and face to face) and their reporting status. All partners agreed on:

No.	Task	Responsibility	Due Date
1	Updating Sustainability plan	UNIOS	15.01.2022
2	Project website Update	UJ	30.11.2021 (Done)



3	Facebook page update Partners will post all their activities on this page	UJ TU partners UNIOS	30.11.2021 (Done)
4	Creating a Network of Arts Therapists, Community Support professionals, and other stakeholders. The Network members will be involved in different activities of the project. (Collecting 4 – 5 Networking members) Link of Network: http://sites.ju.edu.jo/en/Healing/Lists/JoinNetwork/New_Form.aspx	All	31.12.2021
5	Preparing for Two national dissemination workshops and 1 information seminar will be organized in Jordan and Tunisia	INU USFAX	31.12.2021 03.01.2021
6	4th electronic newsletters will be prepared	UNIOS	14.01.2022
7	Posting about HEALING into Official Website	All	31.12.2021
8	Collecting stakeholders	All	15.02.2022
9	Create Events Calendar	Rasha	30.11.2021

Session 6

Chairman: Dr. Wassim Jomaa, US

Moderator: Ms. Hanan Hasan

WP7: Project Coordination, University of Jordan, by Prof. Ahmed Al-Salaymeh

Prof. Ahmed Al-Salaymeh presented the overall decisions, plans and next 6 months' implementation phase activities, to ensure an accurate and effective management on a daily basis, and to keep track records of all project activities. All partners agreed on:

No.	Task	Responsibility	Due Date
1	Providing Staff Documents	All	15.01.2022
2	Preparing MOU	JUST	15.12.2021
3	Solving Financial Problem with TU partners	UJ and TU	15.01.2022
4	Collecting progress reports	Rasha	15.01.2022
5	Providing Travel Documents & ITR of Porto to UJ team	JO, TU & EU	30.11.2021 (Done)

Finally, Prof. Ahmed Al-Salaymeh expressed his thankful to all participants in the conducted meeting. Also, he expressed his thankful for the hosting University for the well organised ToT and STC meeting. The Certificate of participation in HEALING ToT were distributed among participants with taking photos with all participants and organisers.