



These slides will show you how to:

1. Get your Scopus ID
2. Select your preferred name for publications
3. Update your affiliation to the University of Jordan
4. Merge your Scopus names/accounts into one account



Importance of these actions:

- All your papers will get counted into single account (make your publication outcome more visible!)
- Allow the university to continuously track and monitor its research output
- Promoting the ranking of the University of Jordan by ranking systems



How do I get my Scopus ID?



Go to <https://www.scopus.com/> and click on “Author search”:



The screenshot shows the Scopus Preview website. At the top left is the Scopus logo and 'Scopus Preview' text. The navigation bar includes 'Dashboard', 'Author search' (highlighted with a red arrow), and 'Sources'. There are also icons for help, a building, and a user profile. Below the navigation bar is a grey banner with the text 'Welcome to Scopus Preview'. Underneath are links for 'What is Scopus' and 'Blog'. The main content area is divided into three sections. The left section, titled 'Scopus content', lists links for 'Content coverage guide', 'Scopus source list', 'Book title list', and 'Scopus discontinued sources list'. The middle section, titled 'Check out your free author profile!', contains text about free profiles and a link to 'View your author profile'. The right section, titled 'Looking for free journal rankings and metrics?', contains text about free metrics and a link to 'View journal rankings'. Two inset images show the 'Search for an author profile' and 'Sources' pages.

Scopus content

- [Content coverage guide](#)
- [Scopus source list](#)
- [Book title list](#)
- [Scopus discontinued sources list](#)

Check out your free author profile!

Did you know Scopus offers free profiles to all indexed authors? Review yours, claim it, and update it — all for free!

[View your author profile >](#)

Looking for free journal rankings and metrics?

Scopus offers free metrics to non-subscribers.

[View journal rankings >](#)

Search for an author profile

Author last name: Author first name:

Affiliation: Show exact matches only

Sources

Introducing Clarivate metrics for serials

Search for a source:

Source title	Checklist	Q1	Q2	Q3	Type
Co-A-Gene Journal for Genetics		46.4%	53.2%	55.8%	Journal



Conduct an author search by typing the first and the last name of the author as in the example below. Note: affiliation can be added to in case needed to promote minimal number of similar authors



Scopus Preview

Dashboard Author search Sources



AA

Search for an author profile



Scopus is the world's largest abstract and citation database of peer-reviewed research literature. With over 22,000 titles from more than 5,000 international publishers. You can use this free author lookup to search for any author; or, use the [Author Feedback Wizard](#) to verify your Scopus Author Profile. Register for your unique ORCID and use Scopus to [import your records](#).



Author last name

alkilany



Affiliation

e.g. University of Toronto

Author first name

Alaaldin



Show exact matches only

Search Q



id ORCID

e.g. 1111-2222-3333-444x

Search Q



Click on your name

1 author results

About Scopus Author Identifier >

Author last name "alkilany", Author first name "Alaaldin"

Edit

Refine results

Limit to Exclude

- Source title
- Affiliation
- City
- Country/territory

Limit to Exclude

Sort on: Document count (high-low)

All Request to merge authors

	Author	Documents	<i>h</i> -index ⓘ	Affiliation	City	Country/Territory
<input type="checkbox"/> 1	<u>Alkilany, Alaaldin M.</u> View title	52	25	Universität Hamburg	Hamburg	Germany

Display: 20 results per page

1

[^ Top of page](#)



ID appears under your name

Alkilany, Alaaldin M.

[View potential author matches](#)

Author ID: 23468628100 ⓘ

 <https://orcid.org/0000-0001-9004-7256>

Affiliation(s): ⓘ

The University of Jordan, Amman, Jordan [View more](#) ▾

Other name formats:

Alkilany, A. M.

Alkilany, Alaaldin M.

Alkilany, Alaaldin

Subject area:

Materials Science

Chemistry

Physics and Astronomy

Pharmacology, Toxicology and Pharmaceutics

Chemical Engineering

Biochemistry, Genetics and Molecular Biology

Engineering

Social Sciences

Multidisciplinary

Medicine

Mathematics

Profile actions


 [Edit author profile](#)

 [Connect to ORCID](#) ⓘ

 Alerts

[Set citation alert](#)

[Set document alert](#)

 [Save to author list](#)

 [Learn more about Scopus Profiles](#) ↗

Documents by author

52

[Analyze author output](#)

Total citations

7337 by 6090 documents

[View citation overview](#)

h-index: ⓘ

25

[View *h*-graph](#)



[Alaaldin M. Alkilany](#) ↗

52 Documents

[View Mendeley profile](#) ↗



How do I change my name
and/or affiliation?



If the affiliation is not the university of Jordan as you see in this example:

1 author results

[About Scopus Author Identifier >](#)

Author last name "alkilany", Author first name "Alaaldin"

[Edit](#)

Refine results

[Limit to](#) [Exclude](#)

Source title

Affiliation

City

Country/territory

[Limit to](#) [Exclude](#)

Sort on: [Document count \(high-low\)](#)

All Request to merge authors

	Author	Documents	<i>h</i> -index <input type="checkbox"/>	Affiliation	City	Country/Territory
<input type="checkbox"/> 1	Alkilany, Alaaldin M.	52	25	Universität Hamburg	Hamburg	Germany

[View last title](#)



Display: 20 results per page

1

[^ Top of page](#)



Edit your profile by clicking "Edit author profile" icon as below

Alkilany, Alaaldin M. [View potential author matches](#)






Author ID: 23468628100 ⓘ
iD <http://orcid.org/0000-0001-9004-7256>

Affiliation(s): ⓘ
The University of Jordan, Amman, Jordan [View more](#) ▾

Other name formats: Alkilany, A. M. Alkilany, Alaaldin M. Alkilany, Alaaldin

Subject area: Materials Science Chemistry Physics and Astronomy Pharmacology, Toxicology and Pharmaceuticals Chemical Engineering
Biochemistry, Genetics and Molecular Biology Engineering Social Sciences Multidisciplinary Medicine Mathematics

Profile actions

-  [Edit author profile](#)
-  [Connect to ORCID](#) ⓘ
-  Alerts
 - [Set citation alert](#)
 - [Set document alert](#)
-  [Save to author list](#)
-  [Learn more about Scopus Profiles](#) ↗



By editing your profile you can do four things as summarized in the box below: click “proceed to make changes” to start...

Scopus Search Sources Lists SciVal ?

Author details

< Return to search results 1 of 1

Alkilany, Alaaldin M.

Author ID: 23468628100 ⓘ
iD <http://orcid.org/0000-0001-9004-7256>

Affiliation(s): ⓘ
The University of Jordan, Amman, Jordan [View more](#) ▾

Other name formats: Alkilany, A. M. Alkilany, Alaaldin M. Alkilany, Alaaldin

Subject area: Materials Science Chemistry Physics and Astronomy Pharmacology, Toxicology and Pharmaceutics Chemical Engineering
Biochemistry, Genetics and Molecular Biology Engineering Social Sciences Multidisciplinary Medicine Mathematics

What will you be able to do:

- Set the preferred name
- Merge Profiles
- Add and remove documents
- Update Affiliation **Added new feature**



Proceed to make changes

Profile actions

- [Edit author profile](#)
- [iD Connect to ORCID](#) ⓘ
- [Alerts](#)
 - Set citation alert
 - Set document alert
- [Save to author list](#)
- [Learn more about Scopus Profiles](#) ↗

Scopus will ask you to select the preferred name. Please use this from now on in all publications




us Search Sources Lists SciVal  



details

Search results 1 of 1

Alkilany, Alaaldin M.

468628100 







[id.org/0000-0001-9004-7256](https://orcid.org/0000-0001-9004-7256)

 of Jordan, Amman, Jordan [View more](#) 

Formats: [Alkilany, A. M.](#) [Alkilany, Alaaldin M.](#) [Alkilany, Alaaldin](#)

[Materials Science](#) [Chemistry](#) [Physics and Astronomy](#) [Pharmacology, Toxicology and Pharmaceutics](#) [Chemical Engineering](#)
[Biochemistry, Genetics and Molecular Biology](#) [Engineering](#) [Social Sciences](#) [Multidisciplinary](#) [Medicine](#) [Mathematics](#)

Profile actions

-  [Edit author profile](#)
-  [Connect to ORCID](#) 
-  Alerts
 - [Set citation alert](#)
 - [Set document alert](#)
-  [Save to author list](#)
-  [Learn more about Scopus](#)

Is there a name preference?



Please select the preferred name for the unique author profile.

Alkilany, Alaaldin M. 

Continue





Next step is to update your affiliation. Click on “Review Affiliation”

Author Feedback Wizard

Select Profile(s) — Review Documents — **Review Affiliation** — Confirm and Submit

i Review the following documents and see if they all belong to this author.

Alkilany, Alaaldin M.
52 documents

	Document title	Authors ^	Year v	Source ^	Cited by v
<input type="checkbox"/> 1	Assembly and Degradation of Inorganic Nanoparticles in Biological Environments	Roy, S., Liu, Z., Sun, X., Gharib, M., Yan, H., Huang, Y., ..., Parak, W.J.	2019	Bioconjugate Chemistry 30(11), pp. 2751-2762	0
<input type="checkbox"/> 2	Facile Hydrophobication of Glutathione-Protected Gold Nanoclusters and Encapsulation into Poly(lactide-co-glycolide) Nanocarriers	Alkilany, A.M., Alsotari, S., Alkawareek, M.Y., Abulateefeh, S.R.	2019	Scientific reports 9(1),11098	0
<input type="checkbox"/> 3	Controlling the internal morphology of aqueous core-PLGA shell microcapsules: promoting the	Abulateefeh, S.R., Al-Adhami, G.K., Alkawareek, M.Y., Alkilany, A.M.	2019	Pharmaceutical Development and Technology	1



From the drop menu, select "the University of Jordan"

Author Feedback Wizard

🔍 Select Profile(s) ——— 📄 Review Documents ——— 🏛️ Review Affiliation ——— ✓ Confirm and Submit

Review affiliation for "Alkilany, Alaaldin M."

Select from the dropdown list below to make changes to the author's affiliation

Universität Hamburg



< Review Documents

Confirm and Submit >



From the drop menu, select "the University of Jordan"

Author Feedback Wizard

Select Profile(s) — Review Documents — **Review Affiliation** — Confirm and Submit

Review affiliation for "Alkilany, Alaaldin M."

Select from the dropdown list below to make changes to the author's affiliation

The University of Jordan

An-Najah National University

Medical College of Georgia

The University of Jordan

University of Illinois at Urbana-Champaign

University of South Carolina

Universität Hamburg

Confirm and Submit >

Language

[日本語に切り替える](#)

[切换到简体中文](#)

Customer Service

[Help](#)

[Contact us](#)

[What is Scopus](#)

[Content coverage](#)



Confirm your selection and submit..

Author Feedback Wizard

 Select Profile(s) —  Review Documents —  **Review Affiliation** —  Confirm and Submit

Review affiliation for "Alkilany, Alaaldin M."

Select from the dropdown list below to make changes to the author's affiliation

The University of Jordan



[< Review Documents](#)

[Confirm and Submit >](#)





Once your affiliation is updated. Select “submit”

Author Feedback Wizard

Select Profile(s) — Review Documents — Review Affiliation — **Confirm and Submit**

Profile

Alkilany, Alaaldin M. Preferred Name

Affiliation

The author's affiliation is:
The University of Jordan Updated

[< Review Affiliation](#)

[Submit](#)





A “thank you” message will pop up and inform you that the changes will get in place shortly..

The screenshot displays the Scopus Author Feedback Wizard interface. At the top left, the Scopus logo is visible. The main heading is "Author Feedback Wizard". Below this, there are navigation options: "Select Profile(s)" and "Review Document". A modal window titled "Thank you" is centered on the screen, containing the following text: "We have received your request. An email will be sent out shortly to: alkilany77@gmail.com. Note if your request requires manual review, it can take up to several weeks to process. For any questions, refer to the following request ID: 2057447". A red arrow points to the request ID. Below the modal is a blue button labeled "Back to Scopus". At the bottom of the screen, a green-bordered box contains a checkmark icon and the text "You have successfully submitted your request."

This is the email you will get to confirm the receipt of the edits/updates

Scopus Feedback - Confirmation (Alkilany, Alaaldin M.)



noreply@scopusfeedback.com via amazonses.com
to me

We have received your request!

Request ID: [2057447](#)

*Note if your request requires manual review, it can take up to one week to process.

Profile

Alkilany, Alaaldin M. Preferred Name



Affiliation

The author's affiliation is:

The University of Jordan Updated





How do I merge my multiple names?

See this:

<https://www.youtube.com/watch?v=E5ez-zy9Ra8>