

ERASMUS+ PROGRAMME
Project Number: 101083078

ICT4EDU
**Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA
Countries**

Minutes of Meeting
5th Online Management Meeting

26th October, 2023

ICT4EDU Partners Beneficiaries:

Beneficiary number	Beneficiary name
BE 001	University of Jordan (UJ)
BE 002	Irbid National University (INU)
BE 003	Mutah University (MU)
BE 004	Al-Azhar University (AZHU)
BE 005	Suez Canal University (SCU)
BE 006	Heliopolis University (HU)
BE 007	Palestine Technical University (PTUK)
BE 008	Palestine Technical College (PTC)
BE009	Al Istiqlal University (PASS)
BE010	Frederick University (FredU)
BE011	University of Bucharest (UB)
BE012	University of Porto (IPP)
BE013	University of Padova (UniPd)

ICT4EDU Project Coordinator:

Project Coordinator	Prof. Ahmed Al-Salaymeh
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Project Website	https://sites.ju.edu.jo/en/ict4edu/Home.aspx

About the Meeting:

Type of meeting	Online Management Meeting
Meeting no.	5
Date	26/10/2023
Place	Zoom video conferencing
Minutes drafted by	Eng. Maram Al-Hijaj

Disclaimer

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Participants List

Table 1: Participants list

No.	Participant Name	Position
The University of Jordan		
1.	Prof. Ahmed Al-Salaymeh	ICT4EDU General Project Coordinator
2.	Prof. Saleh Al-Sharaeh	Dean of King Abdullah II School of Information Technology
3.	Dr. Diala Hamaidi	Associate Professor in Early Childhood Education
4.	Dr. Yousef Arouri	Associate Professor in Educational Learning Technologies
5.	Eng. Maram Al-Hijaj	Research Assistant at the School of Engineering
Irbid National University		
Mutah University		
6.	Prof. Omer Maaith	Professor at the Civil Engineering Department
Al-Azhar University		
7.	Prof. Mohamed Farag	Professor at the Faculty of Science
Suez Canal University		
Heliopolis University		
8.	Mr. Ahmed Sameh	Teaching Assistant
Palestine Technical University - Kadoorie		
Palestine Technical College -Deir Elbalah		
9.	Dr. Ezzeldin Edwan	Head of Scientific Research Department
Al-Istiqlal University		
10.	Dr. Fouzia Marmash	Professor at the Department of Psychology
11.	Dr. Anwar Abu Hannoud	Lecturer at the Department of Psychology

Frederick University		
12.	Prof. Vasileios Makrakis	Professor at the School of Education and Social Sciences
University of Bucharest		
13.	Dr. Anisoara Dumitrache	Lecturer at the Faculty of Psychology and Educational Sciences
Polytechnic Institute of Porto		
14.	Dr. Ana Barata	Professor at IPP-ISEP
University of Padova		
15.	Prof. Michele Biasutti	Professor at FISPPA Department
16.	Prof. Marco Pavin	Professor at UniPd

Minutes of the Meeting

The 5th online management meeting was held on 26th of October 2023, at 12:00 PM (Amman Time) and it was conducted via Zoom video conferencing.

Upcoming tasks were discussed as follows:

Work Package 1

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP1: Project Coordination [M1-M36]	Task 1.1: Kick-off Meeting	UJ	-	All
	Task 1.2: Steering Committee			
	Task 1.3: Biannual progress reports			
	Task 1.4: Operational Staff (Financial Management)			

- Physical copy of PA to be sent by SCU.
- STC and TSC regulations to be signed by partners from the Steering Committee and Technical and Scientific Committee Representatives as follows:

FredU	Both STC and TSC Regulations
MU	Both STC and TSC Regulations
AZHU	Both STC and TSC Regulations
SCU	Both STC and TSC Regulations
UB	Both STC and TSC Regulations
PASS	STC Regulations
IPP	STC Regulations
PTC	TSC Regulations

Work Package 3

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP3: Curricula Development [M7-M36]	Task 3.1: Definitions and Selection of Courses to be designed / Updated.	UB	INU, PASS, SCU	All
	Task 3.2: Design of new courses and restructuring of existing courses.			
	Task 3.3: Regional Workshop on Curricula Development			
	Task 3.4: Accreditation of the courses into study plan.			
	Task 3.5: Implementation of the courses into Curricula.			

- Dr. Anisoara presented **report on selected courses per institution**
 - The report is almost finished, with some missing data from partners.
 - Partners need to send missing data ASAP as follows:

Partner	Missing data
HU	Year of study and type (mandatory, optional, elective, other) of courses.
MU	Missing section in the provided syllabi
AZHU	Syllabi of new courses and information about the courses: name of the faculty, year of study for each course and the type of the discipline

- Dr. Anisoara is working on the course outline which will go together with the syllabi for developing the courses.
 - A meeting will be scheduled for the Technical and Scientific Committee to discuss the course outline.
- Accreditation was discussed and how revising more than 10-15% of the courses content needs approval. Prof. Makrakis raised how this can be overcome by focusing on student activities.

Work Package 4

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP4: Capacity Building and Training Workshops (Teacher/Technician Staff and Students) [M12-M36]	Task 4.1: Elaboration of Capacity Building Plan and Selection Criteria.	IPP	HU, PTC, MU	All
	Task 4.2: Academic and Technician Visits to EU Partners			
	Task 4.3: Students Visits to EU Partners			
	Task 4.4: Academic workshops for transferring knowhow and skills			

- Dr. Ana is preparing the capacity building plan and will circulate it to partners for feedback

Work Package 5

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP5: Development of the ICT Lab to Support the New Curriculum [M12-M24]	Task 5.1: Final List of Equipment	FredU	AZHU, PASS, UJ	All
	Task 5.2: Purchase, installation of equipment and Lab operation			

- Some MENA started the equipment purchasing process.
- Partners from PTC is unable to proceed due to Zionist aggression on Gaza.
- ICT4EDU Action Plan for ICT Labs Monitoring has been sent by Prof. Makrakis and will be given to partners to fill.

Work Package 6

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP6: Quality Control and Monitoring [M2-M36]	Task 6.1: Quality Committee	UniPd	UJ, HU, PTC	All
	Task 6.2: Quality and Monitoring Plan			
	Task 6.3: Quality and Monitoring Reports			
	Task 6.4: External Evaluation			

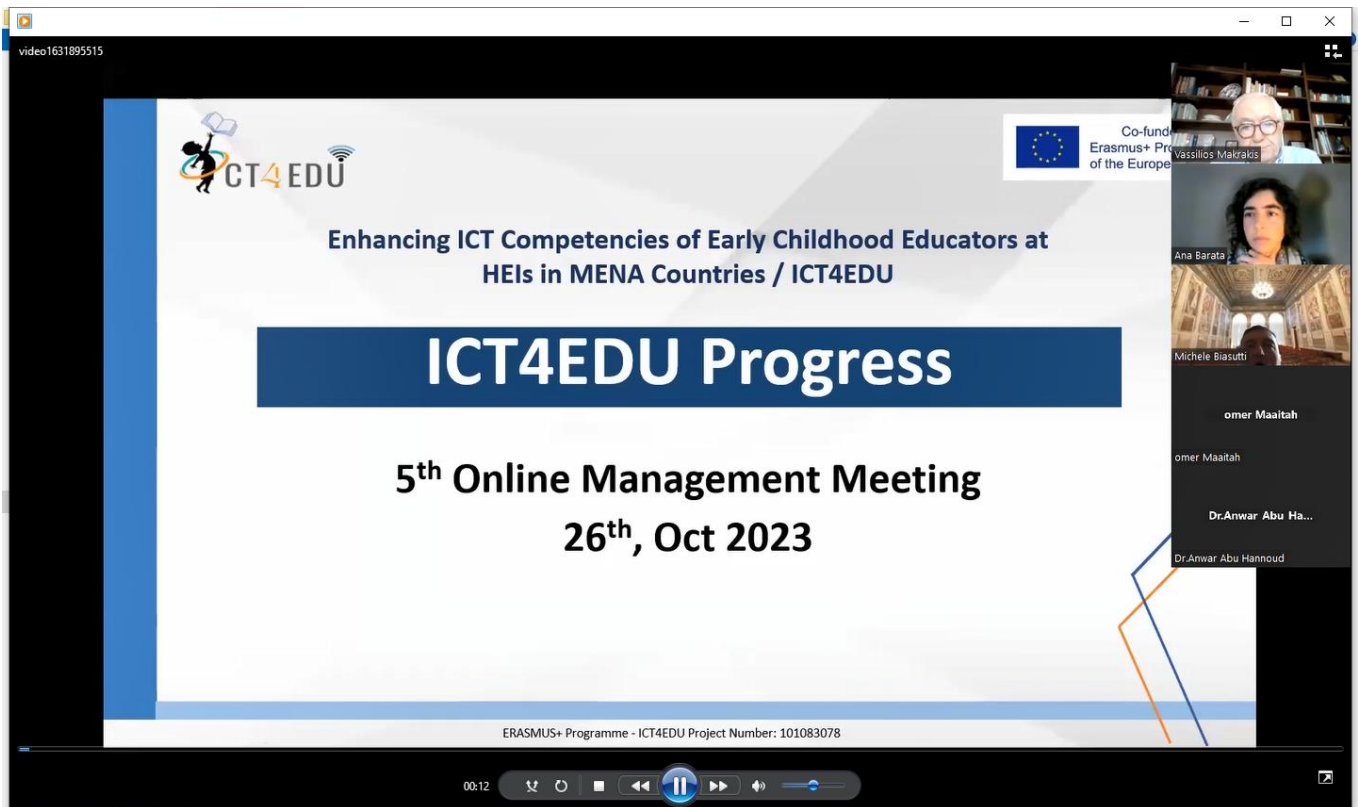
- Prof. Michele has prepared the subcontracting proposal for hiring and external expert.
- The possibility of hiring two external experts depending on the budget was discussed.
- A meeting will be scheduled with ICT4EDU Project Coordinator Prof. Ahmed Al-Salaymeh, Prof. Makrakis and Prof. Michele to discuss this.

Work Package 7

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP7: Dissemination and Exploitation [M1-M36]	Task 7.1: Dissemination Committee and Dissemination plan	AZHU	PTUK, INU, UB	All
	Task 7.2: Project Website			
	Task 7.3: Promotional Materials and Dissemination days			
	Task 7.4: E-Learning platform			
	Task 7.5: Final Conference			

- Prof. Mohamed will send the updated first issue of the newsletter in 1-2 weeks.
- The old version of the newsletter will be circulated to partners.

Photos



video1631895515

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Enhancing ICT Competencies of Early Childhood Educators at
HEIs in MENA Countries / ICT4EDU

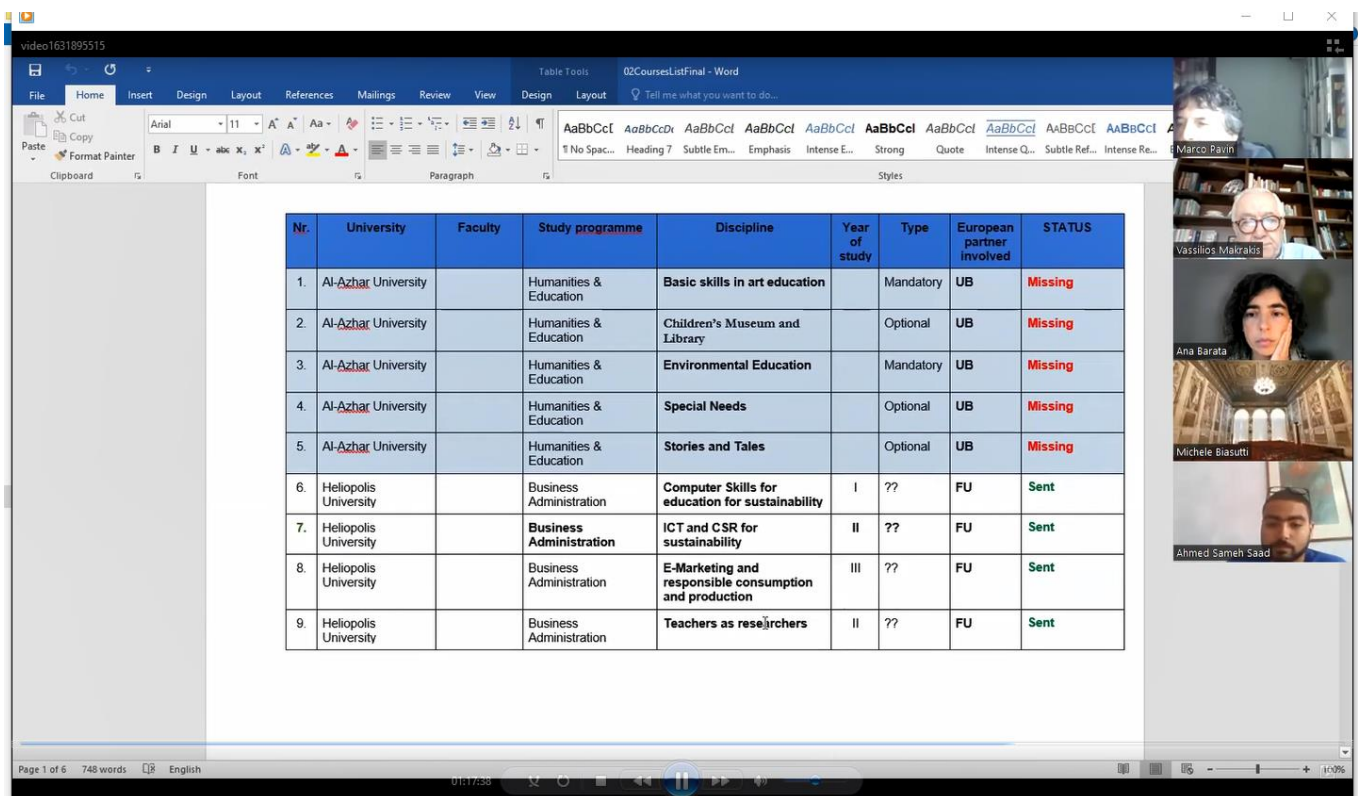
ICT4EDU Progress

5th Online Management Meeting 26th, Oct 2023

ERASMUS+ Programme - ICT4EDU Project Number: 101083078

00:12

Vassilios Makrakis
Ana Barata
Michele Biasutti
omer Maaitah
omer Maaitah
Dr.Anwar Abu Ha...
Dr.Anwar Abu Hannoud



video1631895515

02CoursesListFinal - Word

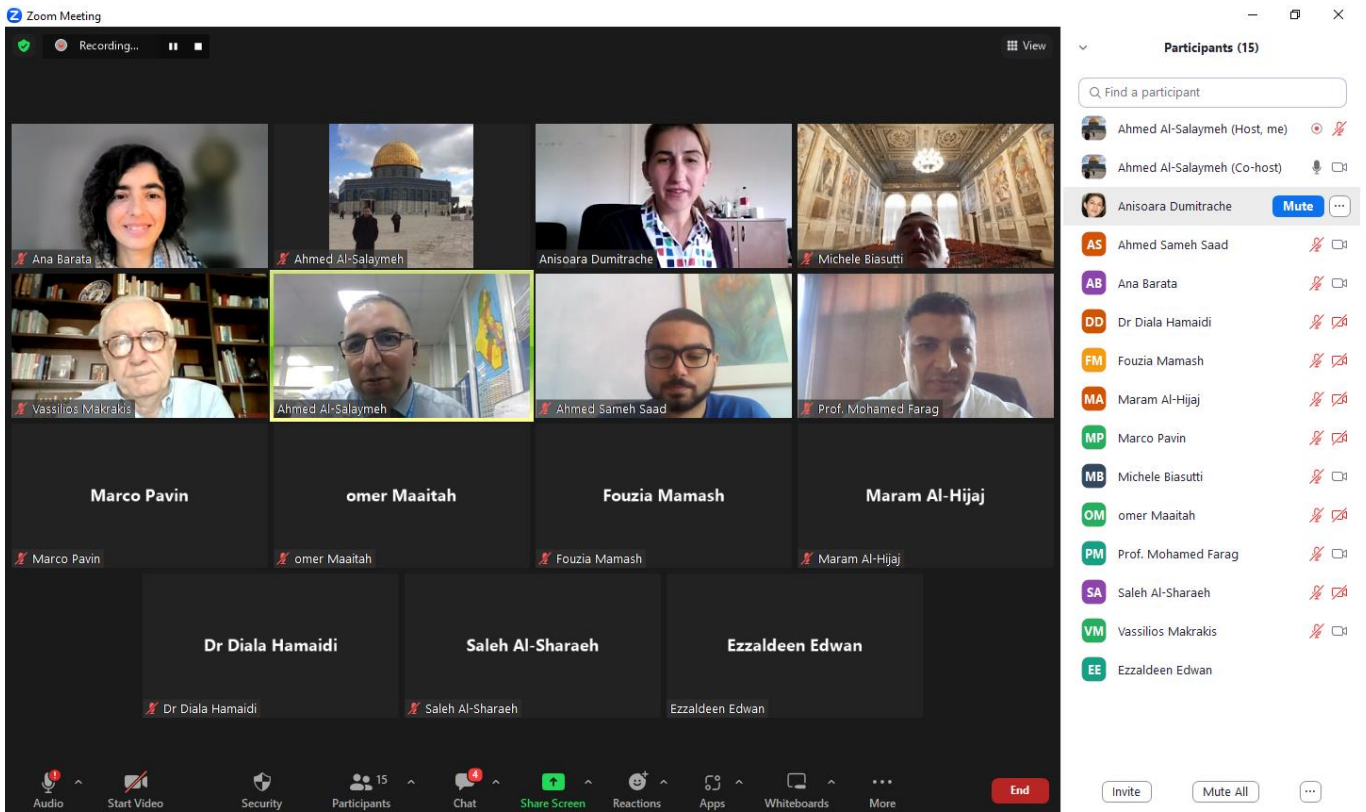
Nr.	University	Faculty	Study programme	Discipline	Year of study	Type	European partner involved	STATUS
1.	Al-Azhar University		Humanities & Education	Basic skills in art education		Mandatory	UB	Missing
2.	Al-Azhar University		Humanities & Education	Children's Museum and Library		Optional	UB	Missing
3.	Al-Azhar University		Humanities & Education	Environmental Education		Mandatory	UB	Missing
4.	Al-Azhar University		Humanities & Education	Special Needs		Optional	UB	Missing
5.	Al-Azhar University		Humanities & Education	Stories and Tales		Optional	UB	Missing
6.	Heliopolis University		Business Administration	Computer Skills for education for sustainability	I	??	FU	Sent
7.	Heliopolis University		Business Administration	ICT and CSR for sustainability	II	??	FU	Sent
8.	Heliopolis University		Business Administration	E-Marketing and responsible consumption and production	III	??	FU	Sent
9.	Heliopolis University		Business Administration	Teachers as researchers	II	??	FU	Sent

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01:17:38

100%

Marco Pavin
Vassilios Makrakis
Ana Barata
Michele Biasutti
Ahmed Sameh Saad



The screenshot shows a Zoom meeting in progress. The main window displays a grid of 15 participants. The participants are arranged in a 3x5 grid. The names of the participants are: Ana Barata, Ahmed Al-Salaymeh, Anisoara Dumitrache, Michele Biasutti, Vassilios Makrakis, Ahmed Al-Salaymeh, Ahmed Sameh Saad, Prof. Mohamed Farag, Marco Pavin, omer Maaitah, Fouzia Mamash, Maram Al-Hijaj, Dr Diala Hamaidi, Saleh Al-Sharaeh, and Ezzaldeen Edwan. The bottom of the screen shows the Zoom control bar with icons for Audio, Start Video, Security, Participants (15), Chat, Share Screen, Reactions, Apps, Whiteboards, More, and End. On the right side, there is a 'Participants (15)' list with a search bar and individual participant cards showing their names, initials, and status (muted, video off).