

# Cluster Meeting with representatives of newly selected CBHE projects -Report

<b>Event type</b>	<b>Project Management</b>
<b>WP Number</b>	<b>WP8</b>
<b>WP Leader</b>	<b>UJ</b>
<b>Event date</b>	<b>08-03-2021</b>
<b>Number of Participants</b>	<b>22</b>
<b>Total number of pages</b>	<b>4</b>

## Project Coordinator

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## 1 Event Description

A Cluster meeting with the representative of newly selected CBHE project, organized by the National Erasmus+ Office in Jordan

Where ECO-CAR project represent one of the selected project for the year 2020, and The University of Jordan is the grant holder of the project represented by the project coordinator Prof. Ahmed Al-Salaymeh

## 2 Agenda



Funded by the  
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National Erasmus+ Office/ Jordan



Cluster meeting with representatives of newly selected CBHE projects:

*"How to ensure better implementation of CBHE projects"*

Venue: University of Jordan

Date: 8 March 2021

9:30 – 10:00	Registration and welcome coffee
10:00 – 10:50	<p>Welcome, Prof. Ahmad Abu-el-Haija, Director, National Erasmus+ Office</p> <p>Opening remarks, Ms. Ines Alves, Programme Manager Education and focal point Erasmus+, EU Delegation, Jordan</p> <p>Opening remarks, Mr. Clivio Casali, Project Officer, EACEA, Belgium</p> <p>Newly Selected Projects – An Overview by each partner (10 min each)</p> <p>618176 - Family Medicine Diploma Program (FMDP) 618509 - Vocational Training Diploma on Electrical and Hybrid Vehicles (ECO-CAR) 618535 - Developing Curricula for Artificial Intelligence and Robotics (DeCAIR)</p>
10:50 – 11:50	<p><u>Project management introduction</u></p> <ul style="list-style-type: none"> <li>Your CBHE project...but we are all partners</li> <li>Regulatory Framework</li> <li>Budget overview</li> <li>Project implementation</li> <li>Quality assurance</li> <li>Dissemination of results</li> <li>EACEA monitoring and support</li> </ul>
11:50 – 12:10	Coffee break
12:10 – 12:30	<p><u>Visibility and communication requirements.</u></p> <p>Press and Communication Team, EUD in Jordan</p>
12:30 – 14:00	<p><u>Budget: Unit cost &amp; Actual cost</u></p> <ul style="list-style-type: none"> <li>Definitions</li> <li>Supporting Documents</li> <li>Joint declaration</li> <li>VAT (Value Added Tax)</li> <li>Exchange rate</li> <li>Tendering Procurement of Goods/ Services</li> </ul>
14:00 – 15:00	Lunch break

ERASMUS+ PROGRAMME Project Number: 618509-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

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<p><b>15:00 – 16:00</b></p>	<p><b><u>Changes in the project</u></b></p> <ul style="list-style-type: none"> <li>• Types of changes</li> <li>• Prior Written Authorization</li> <li>• Changes Requiring an Amendment</li> <li>• Extension of Eligibility Period</li> <li>• Changes in the Partnership</li> <li>• Transfers between Budget Headings</li> </ul> <p><b><u>Reporting</u></b></p> <ul style="list-style-type: none"> <li>• Financial Monitoring and Reporting</li> <li>• Calculation of the Final Grant</li> <li>• Good Practices</li> <li>• Narrative Part of the Report</li> <li>• Audits</li> </ul>
<p><b>16:00 - 17:00</b></p>	<p><b><u>Closing session</u></b></p> <p><b>Mr. Clivio Casali, Project Officer, EACEA</b></p> <ul style="list-style-type: none"> <li>• Key messages, tips for successful implementation</li> <li>• Open discussion, Q &amp; A</li> </ul>

### 3 Photos



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