

Second Local Jordanian Meeting

Agenda

May 18, 2017

Type of Meeting: Management meeting

Meeting called by: Prof. Ahmed Al-Salaymeh

Invitees: Representatives from Jordanian partners

Status and Proposed Action Plan for work packages	
WP:1 Networking:	
Task 1.1 : Elaboration of Agreement, Members List and Statute	-Start the first round of contacts with potential stakeholders
WP2: Scoping and training needs	
Task 2.1: Scoping and Market Needs Analysis	-Prepare three pages report about the government policies and regulations in each country. -Collected the survey result.
WP3: Development of Study Plan and Curricula	
Task 3.2: Selection of Pilot Courses and Labs	-Discuss grouped courses -Discuss the Equipment list
WP4: Development of Online Content and Competencies	
Task 4.1: Development of e- Learning Environment.	-Proposal for VLE adoption by EGREEN Project
WP5: Capacity Building	
Task 5.1: Development a Capacity Building Programme	-Prepare the capacity building plan including the aims, the training time table and destinations, the suggested agenda, and the selection criteria for staff and students
WP6: Monitoring and Evaluation	

Task 6.1: Quality Committee	-The kick off meeting evaluation result -Prepare Quality plan -Prepare templates for the reports
WP7: Dissemination and Sustainability	
Task 7.1: Communication Plan to Disseminate Activities	-Discusses dissemination plan and sustainability -Discusses First issue of newsletter -First poster about EGREEN project Arabic /English June 2017
WP8: Management	
Task 8.2: Steering Committee	Discuss the next meeting at Hoxster
Adjournment	
Next meeting	