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Project Number: 101083078

ICT4EDU
Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA Countries

Minutes of Meeting
8th Online Management Meeting

18th January, 2024

Co-funded by the European Union

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ICT4EDU Partners Beneficiaries:

Beneficiary number	Beneficiary name
BE 001	University of Jordan (UJ)
BE 002	Irbid National University (INU)
BE 003	Mutah University (MU)
BE 004	Al-Azhar University (AZHU)
BE 005	Suez Canal University (SCU)
BE 006	Heliopolis University (HU)
BE 007	Palestine Technical University (PTUK)
BE 008	Palestine Technical College (PTC)
BE009	Al Istiqlal University (PASS)
BE010	Frederick University (FredU)
BE011	University of Bucharest (UB)
BE012	University of Porto (IPP)
BE013	University of Padova (UniPd)

ICT4EDU Project Coordinator:

Project Coordinator	Prof. Ahmed Al-Salaymeh
Address	School of Engineering The University of Jordan Amman 11942 Jordan
Phone	+96265355000 Ext.22816
email	salaymeh@ju.edu.jo
Project Website	https://sites.ju.edu.jo/en/ict4edu/Home.aspx

About the Meeting:

Type of meeting	Online Management Meeting
Meeting no.	8
Date	18/01/2024
Place	Zoom video conferencing
Minutes drafted by	Eng. Maram Al-Hijaj

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Table of Contents

Participants List 4
Minutes of the Meeting 6
Work Package 1 6
Work Package 2 6
Work Package 3 7
Work Package 4 9
Work Package 5 10
Work Package 6 10
Work Package 7 11
Photos 12

Participants List

Table 1: Participants list

No.	Participant Name	Position
The University of Jordan		
1.	Prof. Ahmed Al-Salaymeh	ICT4EDU General Project Coordinator
2.	Dr. Diala Hamaidi	Associate Professor in Early Childhood Education
3.	Dr. Yousef Arouri	Associate Professor in Educational Learning Technologies
4.	Eng. Maram Al-Hijaj	Research Assistant at the School of Engineering
Irbid National University		
Mutah University		
5.	Prof. Omar Maaiteh	Professor at the Civil Engineering Department
6.	Dr. Walaa Smadi	Research Assistant
Al-Azhar University		
7.	Prof. Mohamed Farag	Professor at the Faculty of Science
Suez Canal University		
8.	Prof. Nehal Lotfy	Professor at the Educational Psychology Department
Heliopolis University		
9.	Mr. Ahmed Sameh	Teaching Assistant
10.	Dr. Omar Ramzy	Dean of the Faculty of Business and Economics
Palestine Technical University - Kadoorie		
11.	Dr. Mahmoud Jazzar	Professor at the Information Technology Faculty
Palestine Technical College -Deir Elbalah		
12.	Dr. Ezzeldin Edwan	Head of Scientific Research Department
Al-Istiqlal University		
13.	Dr. Fouzia Marmash	Professor at the Department of Psychology

14.	Dr. Amer Shehadeh	Professor at the Department of Psychology
15.	Dr. Ibrahim Sholi	Assistant Professor of Information System
16.	Dr. Anwar Abu Hannoud	Dean of the Faculty of Humanities
Frederick University		
17.	Prof. Vasileios Makrakis	Professor at the School of Education and Social Sciences
University of Bucharest		
18.	Dr. Anisoara Dumitrache	Lecturer at the Faculty of Psychology and Educational Sciences
19.	Dr. Andreea Visan	Technician
Polytechnic Institute of Porto		
20.	Dr. Ana Barata	Professor at IPP-ISEP
21.	Prof. Carlos Vaz de Carvalho	Professor at the Computer Engineering Department
University of Padova		
22.	Prof. Michele Biasutti	Professor at FISPPA Department
23.	Prof. Marco Pavin	Professor at UniPd

Minutes of the Meeting

The 8th online management meeting was held on 18th of January 2024, at 15:00 PM (Amman Time) and it was conducted via Zoom video conferencing.

Upcoming tasks were discussed as follows:

Work Package 1

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP1: Project Coordination [M1-M36]	**Task 1.1:** Kick-off Meeting	UJ	-	All
	Task 1.2: Steering Committee			
	Task 1.3: Biannual progress reports			
	Task 1.4: Operational Staff (Financial Management)			

- STC and TSC regulations still need to be signed by UB.
- Egypt National Workshop on 12th of February was discussed:
  - Egyptian partners (AZHU, HU and SCU) will prepare the agenda together.
- 3rd Management Meeting at Cairo was discussed:
  - Agenda will be finalized by UJ and AZHU
  - Travel guide will be prepared by AZHU
  - A sheet will be sent to partners to fill their travel information

Work Package 2

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP2: Preparation [M2-M7]	**Task 2.1:** In-depth Survey on State Of art of ICT in ECE. (Curriculum Verification).	PTUK	INU, MU, FredU, SCU	All
	Task 2.2: In-depth Survey on Teachers and Students Digital Competences			
	Task 2.3: In-depth Survey on available facilities and resources at EC departments			
	Task 2.4: Analysis of surveys' results and elaboration of final Reports			

- Research paper writing tasks was distributed as such:

Topic/Task	Responsible Partner	Due Date
Introduction	UB	15 Jan 2024
Problem statement	IPP	15 Jan 2024
Literature review	PASS & SCU	30 Jan 2024
Research questions and Methodology	UJ	30 Jan 2024
Study instrument	PTUK & PTC	15 Feb 2024
Validity and Reliability of the study	AZHU	15 Feb 2024
Result and discussion	HU & INU	20 Feb 2024
Proof read	FredU	25 Feb 2024
Final preparation and submission to journal	UniPd	28 Feb 2024

- UJ and PASS have submitted their tasks.

Work Package 3

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP3: Curricula Development [M7-M36]	**Task 3.1:** Definitions and Selection of Courses to be designed / Updated.	UB	INU, PASS, SCU	All
	Task 3.2: Design of new courses and restructuring of existing courses.			
	Task 3.3: Regional Workshop on Curricula Development			
	Task 3.4: Accreditation of the courses into study plan.			
	Task 3.5: Implementation of the courses into Curricula.			

- The progress in the updating process is shown below

University	EU Partner	1st course				2nd course			
		sent	EU evaluation	ESD & SDG evaluation	Reviewed	sent	EU evaluation	ESD & SDG evaluation	Reviewed
Heliopolis University	FU	Yes	Done	Done	Done	Yes	Done	Done	Done
Irbid National University	FU	Yes	Done	Done		Yes			
Suez Canal University	FU	Yes	Done	Done		Yes	Done	Done	
Mutah University	IPP	Yes	Done	Done		Yes	Done		
Palestine Technical College	IPP								
Al-Azhar University	UB	Yes	Done	Done		Yes	Done		
AL Istiqlal University	UB	Yes	Done	Done	Done	Yes	Done		
Palestine Technical University Kadoorie	UniPD	Yes	Done			Yes	Done		
The University of Jordan	UniPD	Yes	Done			Yes	Done		

University	EU Partner	3rd course				4th course			
		sent	EU evaluation	ESD & SDG evaluation	Reviewed	sent	EU evaluation	ESD & SDG evaluation	Reviewed
Heliopolis University	FU	Yes	Done	Done		Yes	Done	Done	
Irbid National University	FU								
Suez Canal University	FU	Yes	Done						
Mutah University	IPP	Yes				Yes			
Palestine Technical College	IPP								
Al-Azhar University	UB	Yes							
AL Istiqlal University	UB	Yes	Done			Yes			
Palestine Technical University Kadoorie	UniPD	Yes	Done						
The University of Jordan	UniPD	Yes							

- Dr. Anisoara shared comments about the content of the courses:
  - Coherence between competences, content and learning assignments is needed.
  - Focus on ECE aspects, or introduction of ECE related subject is needed.
  - ICT courses must also focus on specific ICT for ECE topics.
  - ICT integration is needed for courses from other fields.
  - Allocate space for topics that include ECE for non-ECE courses.
  - Both course syllabus and course outline need to be updated.
  - In ECTS section:
  - Introduce the number of ECTS credit points (this means the university credits must be converted).
  - Introduce the student workload (1 ECTS means 25-30 hours, separation between contact hours and individual work).
- New courses to be developed were discussed:
  - 4 new courses need to be developed (3 optional, 1 mandatory), course suggestions by UB:
    - ICT and the 21st Century Pre- School Education//ICT in education//ICT in ECE [optional]

  - ICT Skills in Practical (Project-based learning)//ICT Basic skills [optional]
  - Design and Develop web-based teaching materials//Developing digital educational resources//Educational digital content creation (introducing the concept of ESD) [optional]
  - ICT for children with SEN / disabilities. [mandatory]
- Courses are offered on an e-learning platform, it needs to be:
  - Engaging and motivational
  - Automatically generated feedback
  - Clear, organized, and well-structured materials
  - Effective assessments for self-paced courses
  - Enhancing collaboration
- Each course will have a course syllabus and outline, for accreditation purposes
- Courses will include text and multimedia elements, interactive learning activities/ assignments, self-evaluation.
- Multimedia elements will be produced or selected (respecting Copyrights)
- Courses will be registered under Common Creative Open License
- Each course will have two MENA universities (plus PTC) working and a EU university for support

Work Package 4

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP4: Capacity Building and Training Workshops (Teacher/Technician Staff and Students) [M12-M36]	**Task 4.1:** Elaboration of Capacity Building Plan and Selection Criteria.	IPP	HU, PTC, MU	All
	Task 4.2: Academic and Technician Visits to EU Partners			
	Task 4.3: Students Visits to EU Partners			
	Task 4.4: Academic workshops for transferring knowhow and skills			

- Draft capacity building plan was discussed:
  - ToT workshops suggested dates:
    - ToT workshop in Porto, Portugal – 8th – 12th July 2024
    - ToT workshop in Nicosia, Cyprus – 2nd – 6th September 2024
    - ToT workshop in Padova, Italy – 23rd – 27th September 2024

- ToT workshop in Bucharest – 8th – 11th December 2024

- Selection criteria for staff who will be involved in the academic visits at European partner universities was discussed.
  - A template for selection criteria will be prepared by IPP.

Work Package 5

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP5: Development of the ICT Lab to Support the New Curriculum [M12-M24]	**Task 5.1:** Final List of Equipment	FredU	AZHU, PASS, UJ	All
	Task 5.2: Purchase, installation of equipment and Lab operation			

- 1st ICT Lab biannual report needs to be submitted ASAP.

Work Package 6

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP6: Quality Control and Monitoring [M2-M36]	**Task 6.1:** Quality Committee	UniPd	UJ, HU, PTC	All
	Task 6.2: Quality and Monitoring Plan			
	Task 6.3: Quality and Monitoring Reports			
	Task 6.4: External Evaluation			

- The call and ToR for hiring an external evaluator was published.
- Committee for selecting an external evaluator was formed and it includes Prof. Ahmed Al-Salaymeh, Coordinator of the ICT4EDU Project, Prof. Michele, Leader of WP6, Prof. Makrakis, a representative from the international affairs department at UJ and a representative from the tenders unit at UJ.

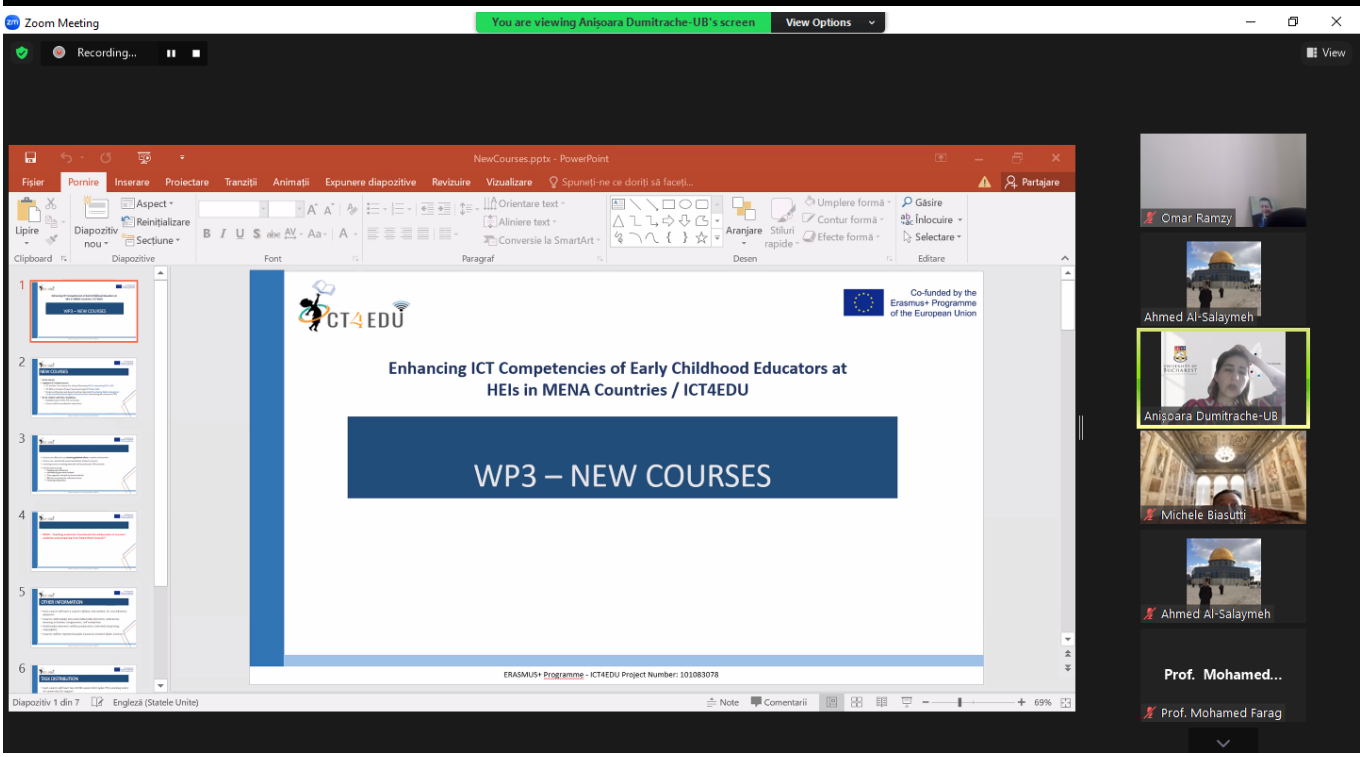
Work Package 7

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP7: Dissemination and Exploitation [M1-M36]	**Task 7.1:** Dissemination Committee and Dissemination plan	AZHU	PTUK, INU, UB	All
	Task 7.2: Project Website			
	Task 7.3: Promotional Materials and Dissemination days			
	Task 7.4: E-Learning platform			
	Task 7.5: Final Conference			

- E-learning platform was discussed:
  - Check for the budget if it allows subcontract for developing an e-learning platform, this will be further discussed in the next management meeting at Cairo.
- The first draft for the 2nd newsletter issue (Jul-Dec) was discussed.

Photos

Audio
Start Video
Security
Participants
Chat
New Share
Pause Share
Annotate
Remote Control
Apps
More
You are screen sharing
Stop Share
Co-funded by the Erasmus+ Programme of the European Union
WP1 – Management meeting
The 3rd Management Meeting:
13th & 14th Feb, 2024
Al-Azhar University, Cairo, Egypt
Egypt National workshop:
12th Feb, 2024
Identity card validity for partners from Italy.
Travel guide.
Ahmed Al-Salaymeh
Ahmed Sameh S...
Ahmed Sameh Saad
Omar's iPhone
Prof. Mohamed...
Prof. Mohamed Farag
ERASMUS+ Programme - ICT4EDU Project Number: 101083078


Zoom Meeting
You are viewing Anișoara Dumitrache-UB's screen
View Options
Recording...
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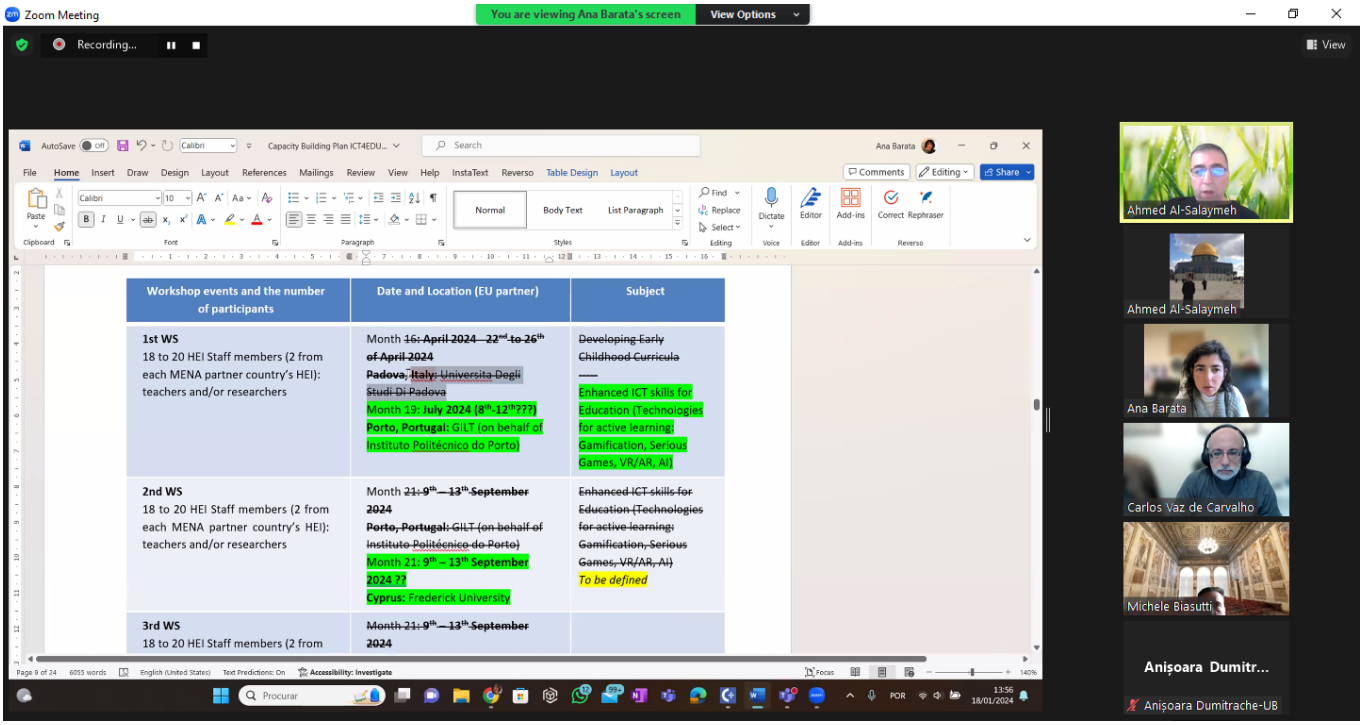
Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA Countries / ICT4EDU
WP3 – NEW COURSES
Omar Ramzy
Ahmed Al-Salaymeh
Anișoara Dumitrache-UB
Michele Biasutti
Ahmed Al-Salaymeh
Prof. Mohamed...
Prof. Mohamed Farag


Zoom Meeting
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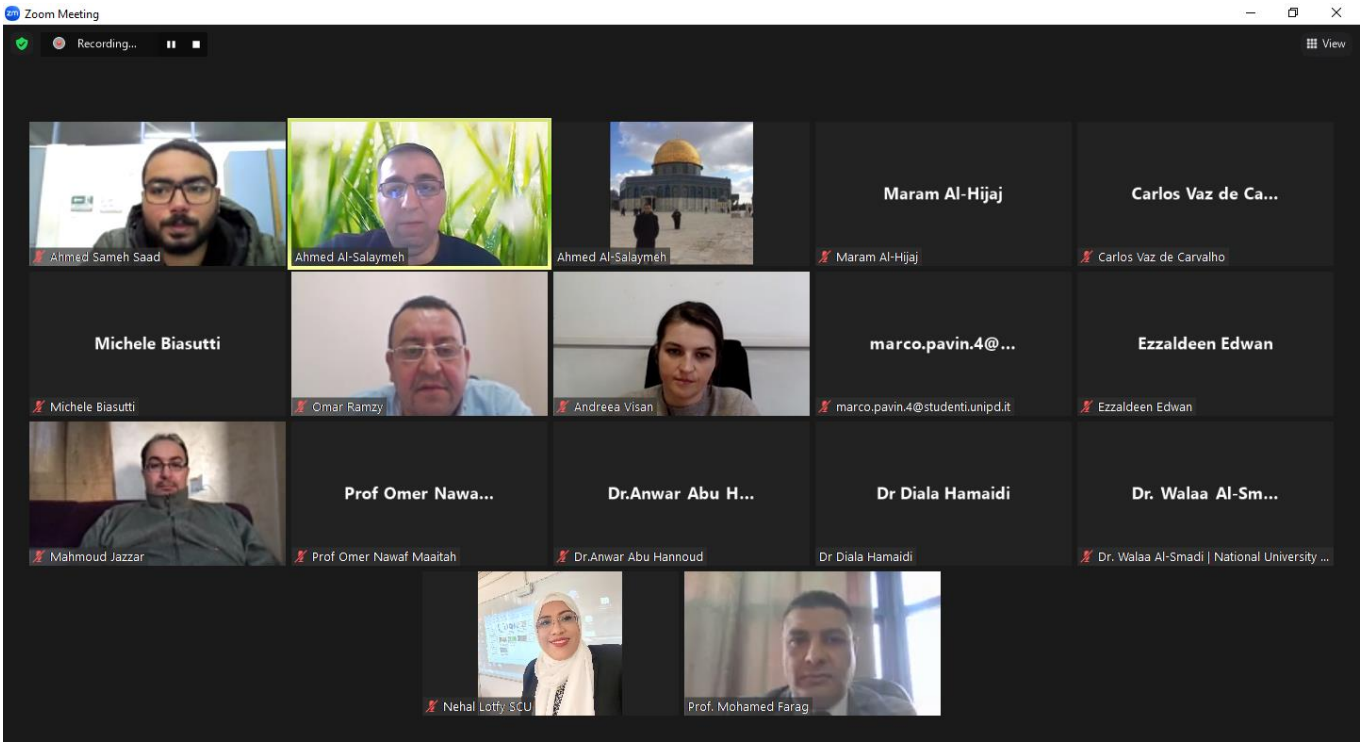
Workshop events and the number of participants
Date and Location (EU partner)
Subject
1st WS
18 to 20 HEI Staff members (2 from each MENA partner country's HEI): teachers and/or researchers
Month 16: April 2024 – 22nd to 26th of April 2024
Padova, Italy: Universita Degli Studi Di Padova
Month 19: July 2024 (8th-12th???)
Porto, Portugal: GILT (on behalf of Instituto Politécnico do Porto)
Developing Early Childhood Curricula
—
Enhanced ICT skills for Education (Technologies for active learning: Gamification, Serious Games, VR/AR, AI)
2nd WS
18 to 20 HEI Staff members (2 from each MENA partner country's HEI): teachers and/or researchers
Month 21: 9th – 13th September 2024
Porto, Portugal: GILT (on behalf of Instituto Politécnico do Porto)
Month 21: 9th – 13th September 2024 ??
Cyprus: Frederick University
Enhanced ICT skills for Education (Technologies for active learning: Gamification, Serious Games, VR/AR, AI)
To be defined
3rd WS
18 to 20 HEI Staff members (2 from
Month 21: 9th – 13th September 2024
Ahmed Al-Salaymeh
Ana Barata
Carlos Vaz de Carvalho
Michele Biasutti
Anișoara Dumitr...
Anișoara Dumitrache-UB


Zoom Meeting
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Ahmed Sameh Saad
Ahmed Al-Salaymeh
Ahmed Al-Salaymeh
Maram Al-Hijaj
Carlos Vaz de Ca...
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Omar Ramzy
Andreea Visan
marco.pavin.4@...
Ezzaldeen Edwan
Mahmoud Jazzar
Prof Omer Nawa...
Dr.Anwar Abu H...
Dr Diala Hamaidi
Dr. Walaa Al-Sm...
Nehal Lotfy SCU
Prof. Mohamed Farag