

ERASMUS+ PROGRAMME
Project Number: 101083078

ICT4EDU
Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA
Countries

Minutes of Meeting
7th Online Management Meeting

21st December, 2023

ICT4EDU Partners Beneficiaries:

Beneficiary number	Beneficiary name
BE 001	University of Jordan (UJ)
BE 002	Irbid National University (INU)
BE 003	Mutah University (MU)
BE 004	Al-Azhar University (AZHU)
BE 005	Suez Canal University (SCU)
BE 006	Heliopolis University (HU)
BE 007	Palestine Technical University (PTUK)
BE 008	Palestine Technical College (PTC)
BE009	Al Istiqlal University (PASS)
BE010	Frederick University (FredU)
BE011	University of Bucharest (UB)
BE012	University of Porto (IPP)
BE013	University of Padova (UniPd)

ICT4EDU Project Coordinator:

Project Coordinator	Prof. Ahmed Al-Salaymeh
Address	School of Engineering The University of Jordan Amman 11942 Jordan
Phone	+96265355000 Ext.22816
email	salaymeh@ju.edu.jo
Project Website	https://sites.ju.edu.jo/en/ict4edu/Home.aspx

About the Meeting:

Type of meeting	Online Management Meeting
Meeting no.	7
Date	21/12/2023
Place	Zoom video conferencing
Minutes drafted by	Eng. Maram Al-Hijaj

Disclaimer

“This project has been funded by the Erasmus+ Programme of the European Union. The publication reflects only the views of the authors, and the European Commission cannot be held responsible for any use which may be made of the information contained therein”.

Table of Contents

Participants List	4
Minutes of the Meeting.....	6
Work Package 1	6
Work Package 2	6
Work Package 3	7
Work Package 5	8
Work Package 6	9
Work Package 7	9
Photos.....	10

Participants List

Table 1: Participants list

No.	Participant Name	Position
The University of Jordan		
1.	Prof. Ahmed Al-Salaymeh	ICT4EDU General Project Coordinator
2.	Dr. Diala Hamaidi	Associate Professor in Early Childhood Education
3.	Dr. Yousef Arouri	Associate Professor in Educational Learning Technologies
4.	Eng. Maram Al-Hijaj	Research Assistant at the School of Engineering
Irbid National University		
5.	Dr. Mohammad Mhawish	Professor at the Science and information technology Faculty
Mutah University		
6.	Dr. Walaa Smadi	Research Assistant
Al-Azhar University		
7.	Prof. Mohamed Farag	Professor at the Faculty of Science
8.	Prof. Shaimaa Anouzaid	Associate Professor
Suez Canal University		
9.	Prof. Nehal Lotfy	Professor at the Educational Psychology Department
Heliopolis University		
10.	Mr. Ahmed Sameh	Teaching Assistant
11.	Dr. Omar Ramzy	Dean of the Faculty of Business and Economics
Palestine Technical University - Kadoorie		
12.	Dr. Mahmoud Jazzar	Professor at the Information Technology Faculty
Palestine Technical College -Deir Elbalah		
13.	Dr. Ezzeldin Edwan	Head of Scientific Research Department
Al-Istiqlal University		
14.	Dr. Fouzia Marmash	Professor at the Department of Psychology

15.	Dr. Amer Shehadeh	Professor at the Department of Psychology
16.	Dr. Ibrahim Sholi	Assistant Professor of Information System
17.	Dr. Anwar Abu Hannoud	Dean of the Faculty of Humanities
Frederick University		
University of Bucharest		
18.	Dr. Anisoara Dumitrache	Lecturer at the Faculty of Psychology and Educational Sciences
19.	Dr. Andreea Visan	Technician
Polytechnic Institute of Porto		
15.	Dr. Ana Barata	Professor at IPP-ISEP
University of Padova		
20.	Prof. Michele Biasutti	Professor at FISPPA Department
21.	Prof. Marco Pavin	Professor at UniPd

Minutes of the Meeting

The 7th online management meeting was held on 21st of December 2023, at 12:00 PM (Amman Time) and it was conducted via Zoom video conferencing.

Upcoming tasks were discussed as follows:

Work Package 1

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP1: Project Coordination [M1-M36]	Task 1.1: Kick-off Meeting	UJ	-	All
	Task 1.2: Steering Committee			
	Task 1.3: Biannual progress reports			
	Task 1.4: Operational Staff (Financial Management)			

- STC and TSC regulations still need to be signed by UB.
- The first transfer for SCU and FredU is being processed by UJ.
- All partners except UB confirmed ability to attend the 3rd Management meeting at AZHU in Egypt to be held on 13th-14th Feb, 2023, with the national workshop being on 12th Feb.

The following is required to be send by attending partners:

- Participants for Invitation letters.
- Passports from partners for security approval.

Work Package 2

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP2: Preparation [M2-M7]	Task 2.1: In-depth Survey on State Of art of ICT in ECE. (Curriculum Verification).	PTUK	INU, MU, FredU, SCU	All
	Task 2.2: In-depth Survey on Teachers and Students Digital Competences			
	Task 2.3: In-depth Survey on available facilities and resources at EC departments			

	Task 2.4: Analysis of surveys' results and elaboration of final Reports			
--	--	--	--	--

- The paper about the conducted surveys is being prepared.
- PTUK have developed background on instructors' perspectives toward digital skills infusion in the curriculum, statistical differences in instructors' perspectives based on gender, and ECE program enrolment.
- The draft will be sent to the partners who are interested in working on the paper and can contribute to the research outcome.

Work Package 3

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP3: Curricula Development [M7-M36]	Task 3.1: Definitions and Selection of Courses to be designed / Updated.	UB	INU, PASS, SCU	All
	Task 3.2: Design of new courses and restructuring of existing courses.			
	Task 3.3: Regional Workshop on Curricula Development			
	Task 3.4: Accreditation of the courses into study plan.			
	Task 3.5: Implementation of the courses into Curricula.			

- The progress in the updating process is shown below

University	EU Partner	1 st course				2 nd course			
		sent	EU evaluation	ESD & SDG evaluation	Reviewed	sent	EU evaluation	ESD & SDG evaluation	Reviewed
Heliopolis University	FU	Yes	Done	Done	Done	Yes	Done	Done	Done
Irbid National University	FU	Yes	Done	Done					
Suez Canal University	FU	Yes				Yes			
Mutah University	IPP	Yes	Done			Yes			
Palestine Technical College	IPP								
Al-Azhar University	UB	Yes	Done	Done		Yes			
AL Istiqlal University	UB	Yes	Done	Done		Yes	Done		
Palestine Technical University Kadoorie	UniPD	Yes	Done			Yes	Done		
The University of Jordan	UniPD	Yes	Done			Yes	Done		

- Discussion about the target group of chosen courses occurred, it was confirmed that 4 out of the 9 MENA universities do not have ECE or educational science programs (HU, PASS, PTUK, PTC). Proper adjustments need to be made for courses from other programs.
- Contact info is still missing from some partners for peer reviewing:
 - <https://docs.google.com/spreadsheets/d/19W17B-GJC4HPQJl2yOPv6HBuf0tPAOeT/edit#gid=1984560588>

Work Package 5

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP5: Development of the ICT Lab to Support the New Curriculum [M12-M24]	Task 5.1: Final List of Equipment	FredU	AZHU, PASS, UJ	All
	Task 5.2: Purchase, installation of equipment and Lab operation			

- Status of purchasing the equipment process by MENA partners:
 - Jordanian universities purchased the equipment and in the process of installing and setting up the labs.
 - SCU is waiting for the first transfer.
 - AZHU will post the tender soon.
 - HU: the process will be finalized by the end of the month
 - PTUK has their lab setup already.
 - PASS is having a delay due to the situation in the region and will finalize it before the end of the year.
 - PTC is closed down due to the Zionist aggression on Gaza.
- The original deadline for the 1st ICT Lab biannual report was on **15th of December, 2023** but was extended to **22th of December, 2023**.
 - So far only **PASS, PTUK and AZHU** submitted the report.
 - Other MENA partners need to submit the report ASAP.

Work Package 6

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP6: Quality Control and Monitoring [M2-M36]	Task 6.1: Quality Committee	UniPd	UJ, HU, PTC	All
	Task 6.2: Quality and Monitoring Plan			
	Task 6.3: Quality and Monitoring Reports			
	Task 6.4: External Evaluation			

- The first draft of the First year Quality and Monitoring Reports was circulated amongst partners for feedback.
- The ToR for the external evaluator will be finalized and sent to partners to announce on their websites.
- External Evaluator should be hired by mid-January.

Work Package 7

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP7: Dissemination and Exploitation [M1-M36]	Task 7.1: Dissemination Committee and Dissemination plan	AZHU	PTUK, INU, UB	All
	Task 7.2: Project Website			
	Task 7.3: Promotional Materials and Dissemination days			
	Task 7.4: E-Learning platform			
	Task 7.5: Final Conference			

- The 1st newsletter is available on the project website.
- The 2nd newsletter issue (Jul-Dec) should be ready by the beginning of the next year.

Photos

WP1 – Management meeting

- The 3rd Management Meeting:
 - 13th & 14th Feb, 2024
 - Al-Azhar University, Cairo, Egypt
- AZHU National workshop:
 - 12th Feb, 2024

Requirements:

- Participants for Invitation letters
- Passports for Security Approval
 - Sent: HU, UniPd, PTUK
 - One of the participants from UniPd does not have a passport.

More info about:

- Visa
- Travel guide

ERASMUS+ Programme - ICT4EDU Project Number: 101083078

Zoom Meeting: You are viewing Anisoara Dumitrache-UB's screen

01-Timeline-final.xlsx - Excel

	A	B	C	D	E	F	G
6	Heliopolis University	Computer skills for sustainability				Teachers as Researchers	
7	Irbid National University	Introduction to information Technology					
8	Mutah University	Educational Technology				Course (4 OF5)	
9	Palestine Technical College	No course					
	Palestine Technical University						
10	Kadoorie (PTUK)	No course					
11	Suez Canal University						
12	University of Jordan	Using Computer in Education				Child Computerized Program	

WP5 - Upcoming Deliverables

WP#	Deliverable Name	Lead Beneficiary	Due Date
WP5	Purchase, installation of equipment and Lab operation	FredU	31 Dec 2023

ERASMUS+ Programme - ICT4EDU Project Number: 101083078

Zoom Meeting

Recording...

Participants: 23

Grid of participants:

- Michele Biasutti
- Ahmed Al-Salaymeh
- Ajla Barata
- Anisoara Dumitrache-UB
- Amer Shehadeh
- Mahmoud Jazzar
- Ahmed Sameh
- Ahmed Al-Salaymeh
- Ibrahim Sholi
- Maram Al-Hijaj
- marco.pavin.4@...
- Fouzia Mamash
- Dr Diala Hamaidi
- Andreea Visan
- Dr. Walaa Al-Smadi
- Dr.Anwar Abu H...
- Dr. Mohammad Mhawish INU
- Ahmed Al-Salaymeh
- Prof. Mohamed Farag
- Prof. Shaimaa A...
- Ezzaldeen Edwan
- Yousef Arouri
- Nehal Lotfy SCU

End