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ERASMUS+ PROGRAMME
Project Number: 101083078

ICT4EDU
Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA Countries

Minutes of Meeting
22nd Online Management Meeting

19th June, 2025

Co-funded by the European Union

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ICT4EDU Partners Beneficiaries:

Beneficiary number	Beneficiary name
BE 001	University of Jordan (UJ)
BE 002	Irbid National University (INU)
BE 003	Mutah University (MU)
BE 004	Al-Azhar University (AZHU)
BE 005	Suez Canal University (SCU)
BE 006	Heliopolis University (HU)
BE 007	Palestine Technical University (PTUK)
BE 008	Palestine Technical College (PTC)
BE009	Al Istiqlal University (PASS)
BE010	Frederick University (FredU)
BE011	University of Bucharest (UB)
BE012	University of Porto (IPP)
BE013	University of Padova (UniPd)

ICT4EDU Project Coordinator:

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Project Website	https://sites.ju.edu.jo/en/ict4edu/Home.aspx

About the Meeting:

Type of meeting	Online Management Meeting
Meeting no.	22
Date	19/06/2025
Place	Zoom video conferencing
Minutes drafted by	Eng. Maram Al-Hijaj

Disclaimer

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Participants List

Table 1: Participants list

No.	Participant Name	Position
The University of Jordan		
1.	Prof. Ahmed Al-Salaymeh	ICT4EDU General Project Coordinator
2.	Eng. Maram Al-Hijaj	Research Assistant at the School of Engineering
3.	Dr. Diala Hamaidi	Associate Professor in Early Childhood Education
4.	Dr. Yousef Arouri	Associate Professor in Early Childhood Education
5.	Prof. Mohammad Shraideh	ICT4EDU Technical Project Coordinator
6.	Prof. Rizik Al-sayyed	Professor of Information Technology
7.	Mr. Faris Smadi	Website Developer
Irbid National University		
8.	Prof. Ahmad Al-khasawneh	Professor of computer information systems
9.	Yanal Almohammad	Research Assistant
Mutah University		
10.	Prof. Omar Maaith	Professor
Al-Azhar University		
11.	Prof. Mohamed Farag	Professor at the Faculty of Science
Suez Canal University		
12.	Prof. Nehal Lotfy	Professor at the Educational Psychology Department
Heliopolis University		
13.	Dr. Omar Ramzy	Dean of the Faculty of Business and Economics
14.	Mr. Ahmed Sameh	Teaching Assistant
Palestine Technical University - Kadoorie		
15.	Dr. Mahmoud Jazzar	Professor at the Information Technology Faculty
Palestine Technical College -Deir Elbalah		

16.	Dr. Ezzeldin Edwan	Head of Scientific Research Department
Al-Istiqlal University		
17.	Dr. Fouzia Marmash	Professor at the Department of Psychology
18.	Dr. Ibrahim Sholi	Assistant Professor of Information System
19.	Dr. Amer Shehadah	Professor at the Department of Psychology
Frederick University		
University of Bucharest		
20.	Dr. Anisoara Dumitrache	Lecturer at the Faculty of Psychology and Educational Sciences
Polytechnic Institute of Porto		
21.	Prof. Ana Barata	Professor at IPP-ISEP
University of Padova		
22.	Prof. Marco Pavin	Professor at UniPd
23.	Prof. Michele Biasutti	Professor at FISPPA Department
24.	Dr. Eleonora Concina	Researcher at UNIPD
Other		
25.	Prof. Stefano Cobello	External Evaluator

Minutes of the Meeting

The 22nd online management meeting was held on 19th of June 2025, at 4:00 PM (Amman Time) and it was conducted via Zoom video conferencing.

Work Package 1

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP1: Project Coordination [M1-M36]	**Task 1.1:** Kick-off Meeting	UJ	-	All
	Task 1.2: Steering Committee			
	Task 1.3: Biannual progress reports			
	Task 1.4: Operational Staff (Financial Management)			

1. Partners who need a 3rd payment need to upload the 2nd financial statements along the supporting documents to the financial drive shared with them previously.
2. UJ is currently checking the documents for partners who uploaded the 2nd financial statement and will be contacting partners for any missing information.
3. UJ will meet with PTC to discuss issues tied to the situation in Gaza.
4. UJ will have a meeting with the officer regarding requests made by PTC, AZHU and SCU regarding purchase of equipment.
5. UJ will look into if there is a need to extend the project later.
6. Partners need to fill the information for the participants in the Cyprus management meeting here: https://docs.google.com/spreadsheets/d/1vOxIn9RTC-Uq-GDYRZCDDrFFsnKaIShMmNre7lwsdxw/edit?gid=0#gid=0
7. Final Conference date was set to be 4-6 Dec 2025.
8. Tasks for this WP are:

Task	Responsibility	Due Date
Upload 2nd financial statements	All partners	15th July 2025
Filling the names of the participants in the Cyprus management meeting	All partners	23th June 2025

Work Package 2

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved

WP2: Preparation [M2-M7]	**Task 2.1:** In-depth Survey on State Of art of ICT in ECE. (Curriculum Verification).	PTUK	INU, MU, FredU, SCU	All
	Task 2.2: In-depth Survey on Teachers and Students Digital Competences			
	Task 2.3: In-depth Survey on available facilities and resources at EC departments			
	Task 2.4: Analysis of surveys' results and elaboration of final Reports			

- The research paper is expected to be published soon.
- Dr. Mahmoud mentioned that he will start working on a draft for a second paper and will collaborate with Dr. Anisoara to include data from the implementation surveys.

Work Package 3

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co- Coordinator	partners involved
WP3: Curricula Development [M7-M36]	**Task 3.1:** Definitions and Selection of Courses to be designed / Updated.	UB	INU, PASS, SCU	All
	Task 3.2: Design of new courses and restructuring of existing courses.			
	Task 3.3: Regional Workshop on Curricula Development			
	Task 3.4: Accreditation of the courses into study plan.			
	Task 3.5: Implementation of the courses into Curricula.			

- Analysis reports of the surveys completed so far can be found here:
  - Report for the students' responses (start/end of semester) - Comparison between start/end: https://docs.google.com/document/d/16PjkWS-gQweWtEEcV0OgX_KI9bFBwUGQ7dBypn2rZgA/edit?usp=sharing
  - Report - Survey at the beginning of the semester: https://docs.google.com/document/d/1kYpIdM4eXF9Im3bU9FKBFVRtnX3x9Ppb-Sv9Z59i7BU/edit?usp=sharing

- Report- Survey at the end of the semester: https://docs.google.com/document/d/1tEfASoq1I8kP85xFokOwMGYNPrV_bboRNUw5MzIFdI4/edit?usp=sharing

- Regarding the translation of the new courses:
  - MU need to put their topics into template
  - AZHU sent the topics by email but they need to upload them
  - One topic is missing for UJ.
- For the partners implementing the SEN course as a separate module/training course; Dr. Anisoara will provide a template for the needed information.

Task	Due Date
Finalization of the translating of the online courses	June 31, 2025

Work Package 4

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP4: Capacity Building and Training Workshops (Teacher/Technician Staff and Students) [M12-M36]	**Task 4.1:** Elaboration of Capacity Building Plan and Selection Criteria.	IPP	HU, PTC, MU	All
	Task 4.2: Academic and Technician Visits to EU Partners			
	Task 4.3: Students Visits to EU Partners			
	Task 4.4: Academic workshops for transferring knowhow and skills			

- Porto student training might be canceled and staff from Porto can join the Cyprus student training and take part in the training.
- Dr. Ana will provide us with an update regarding the need for an additional staff training to meet the target number of staff trained.
- The date for EU partners visit to Egypt was set to be in October.

Work Package 5

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP5: Development of the ICT Lab to Support the New Curriculum [M12-M24]	**Task 5.1:** Final List of Equipment	FredU	AZHU, PASS, UJ	All
	Task 5.2: Purchase, installation of equipment and Lab operation			

Work Package 6

Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP6: Quality Control and Monitoring [M2-M36]	**Task 6.1:** Quality Committee	UniPd	UJ, HU, PTC	All
	Task 6.2: Quality and Monitoring Plan			
	Task 6.3: Quality and Monitoring Reports			
	Task 6.4: External Evaluation			

Work Package 7

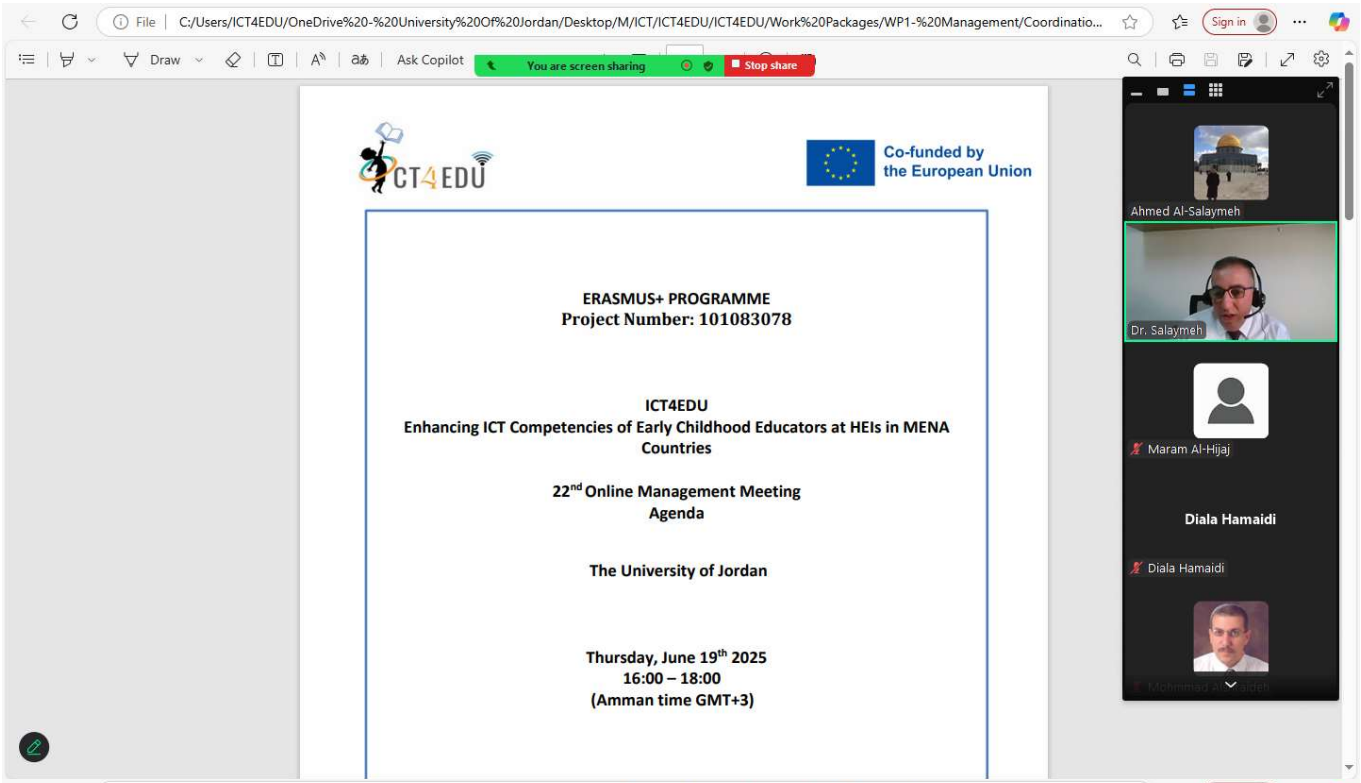
Title [Duration]	Major Activities	Coordination		
		Coordinator	Co-Coordinator	partners involved
WP7: Dissemination and Exploitation [M1-M36]	**Task 7.1:** Dissemination Committee and Dissemination plan	AZHU	PTUK, INU, UB	All
	Task 7.2: Project Website			

	Task 7.3: Promotional Materials and Dissemination days			
	Task 7.4: E-Learning platform			
	Task 7.5: Final Conference			

- Prof. Mohamad will send the draft sustainability plan by the beginning of next week
- Prof. Mohamad will send emails to collect the 3rd year info days report

❖ **Next meeting:** 24 June 2025 @ 4PM Amman time/ 3PM CET.

Photos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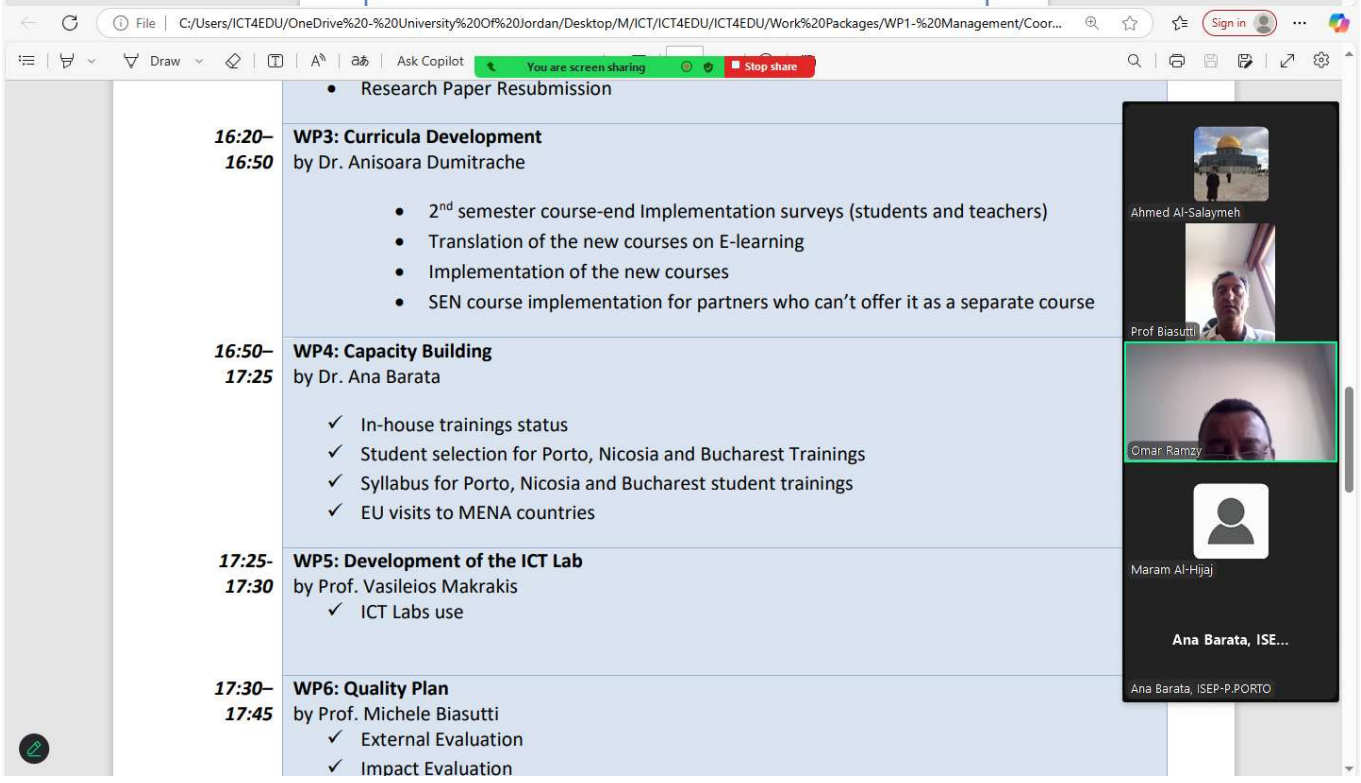
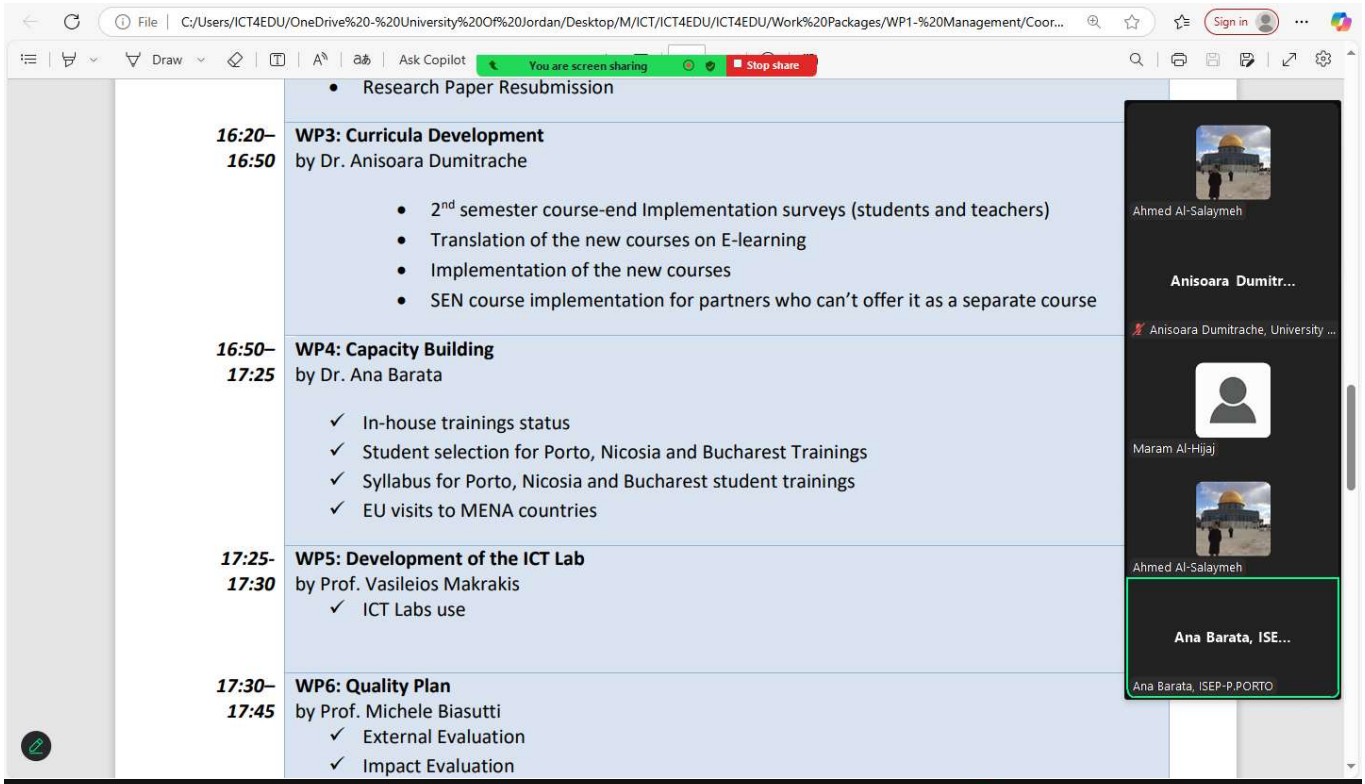
ICT4EDU
Enhancing ICT Competencies of Early Childhood Educators at HEIs in MENA Countries
22nd Online Management Meeting
Agenda
The University of Jordan
Thursday, June 19th 2025
16:00 – 18:00
(Amman time GMT+3)
Ahmed Al-Salaymeh
Dr. Salaymeh
Maram Al-Hijaj
Diala Hamaidi
Diala Hamaidi


Research Paper Resubmission
16:20–16:50 WP3: Curricula Development
by Dr. Anisoara Dumitrache
2nd semester course-end Implementation surveys (students and teachers)
Translation of the new courses on E-learning
Implementation of the new courses
SEN course implementation for partners who can't offer it as a separate course
16:50–17:25 WP4: Capacity Building
by Dr. Ana Barata
In-house trainings status
Student selection for Porto, Nicosia and Bucharest Trainings
Syllabus for Porto, Nicosia and Bucharest student trainings
EU visits to MENA countries
17:25-17:30 WP5: Development of the ICT Lab
by Prof. Vasileios Makrakis
ICT Labs use
17:30–17:45 WP6: Quality Plan
by Prof. Michele Biasutti
External Evaluation
Impact Evaluation
Ahmed Al-Salaymeh
Prof Biasutti
Omar Ramzy
Maram Al-Hijaj
Ana Barata, ISE...
Ana Barata, ISEP-P.PORTO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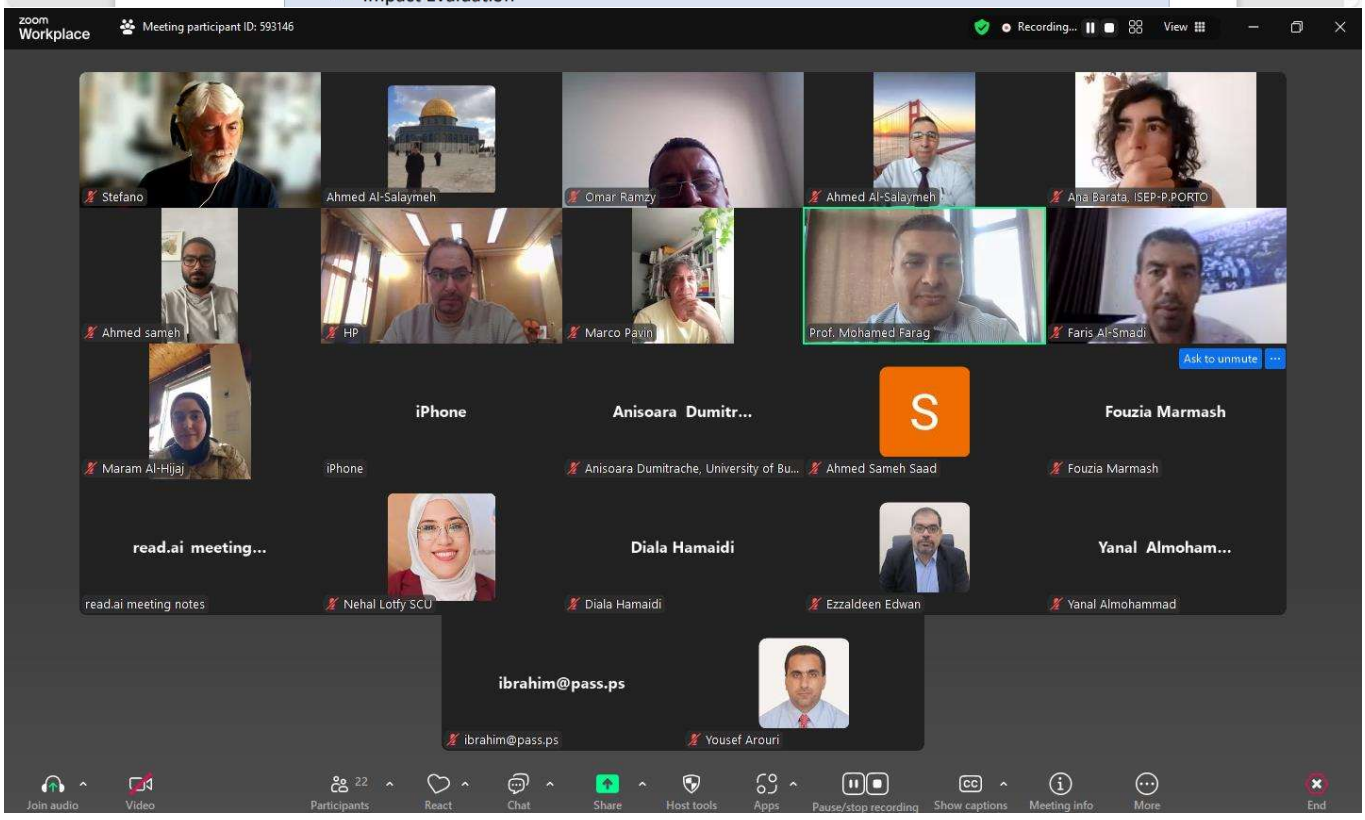
Anisoara Dumitrache, University ...
Maram Al-Hijaj
Ahmed Al-Salaymeh
Ana Barata, ISE...
Ana Barata, ISEP-P.PORTO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Stefano
Ahmed Al-Salaymeh
Omar Ramzy
Ahmed Al-Salaymeh
Ana Barata, ISEP-P.PORTO
Ahmed sameh
HP
Marco Pavin
Prof. Mohamed Farag
Faris Al-Smadi
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Maram Al-Hijaj
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Anisoara Dumitr...
Anisoara Dumitrache, University of Bu...
Ahmed Sameh Saad
Fouzia Marmash
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