

**ERASMUS+ PROGRAMME**

**Project Number: 618509-EPP-1-2020-1-JO-EPPKA2-CBHE-JP**

**ECO-CAR:**

**Vocational Training Diploma on Electrical and Hybrid Vehicles**

**4<sup>th</sup> Online Management Meeting**

**Agenda**

**The University of Jordan**

**Join Zoom Meeting**

**<https://zoom.us/j/99947645950>**

**Wednesday, May 26<sup>th</sup>, 2021**

**17:00 – 19:00**

**(Amman time)**



**Wednesday, May 26<sup>th</sup>, 2021**

**17:00 – 19:00**

<b>16:45 - 17:00</b>	<b>Registration</b>
<b>17:00 - 17:05</b>	<p><b>Welcoming Speech, by:</b> Prof. Ahmed Al-Salaymeh, General Project Coordinator at the University of Jordan.</p> <p style="text-align: center;"><b>Work Packages Discussion</b> <b>Moderator of the sessions Eng. Rasha Albaik &amp; Eng. Sara Tweissi</b></p>
<b>17:05 - 17:20</b>	<p><b>WP1:</b> Establishing university-enterprise cooperation Plan, by Prof. Fahmi Abu Al-Rub, Eng. Salaheddin Abuyahya JUST <b>The co-leaders of the WP1 are: MU, HTU, UD</b></p> <ul style="list-style-type: none"> <li>➤ <b>Task 1.1:</b> Establishing EV/HEV Vehicles Network.</li> <li>❖ <b>Discussion of Wp1</b></li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>- <b>Status of collecting networking registration forms from JO partners</b></li> <li>- <b>Status of collecting networking registration forms from EU partners</b></li> <li>- <b>Discussion on the conducted networking workshop</b></li> <li>- <b>Schedule the discussion 2<sup>nd</sup> session of the networking workshop</b></li> </ul>
<b>17:20 – 17:40</b>	<p><b>WP2:</b> Baseline Study Plan, by Dr. Mohammad Bani Khaled &amp; Prof. Ayman Abu baker, ASU <b>The co-leaders of WP2 are: TTU, BAU, UNIVAQ</b></p> <ul style="list-style-type: none"> <li>➤ <b>Task 2.1:</b> Summary of the key competencies needed by employers in Jordan in the field of EV/HEV.</li> <li>➤ <b>Task 2.2:</b> Workshop with Enterprises and Vocational training centres.</li> <li>❖ <b>Discussion of Wp2</b></li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>- <b>Review the 1<sup>st</sup> draft of survey analysis report</b></li> </ul>
<b>17:40 – 17:50</b>	<p><b>WP3:</b> Capacity Building Plan, by Prof. Dimitrios Koulocheris, NTUA <b>The co-leaders of WP3 are: ASU, RWTH Aachen, BME</b></p> <ul style="list-style-type: none"> <li>➤ <b>Task 3.1:</b> Capacity Building Plan</li> <li>➤ <b>Task 3.2:</b> Developing Training Materials</li> <li>➤ <b>Task 3.3:</b> Training Workshops in Europe for staff and students</li> <li>❖ <b>Discussion of Wp3</b></li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>- <b>Status of preparing capacity building plan</b></li> <li>- <b>Status of preparing online training workshops (July, October)</b></li> </ul>
<b>17:50 – 18:00</b>	<p><b>WP4:</b> Establishment of EV/HEV labs Plan, by Prof. Rebhi Damseh, BAU <b>The co-leaders of WP4 are: UJ, JUST, NTUA</b></p> <ul style="list-style-type: none"> <li>➤ <b>Task 4.1:</b> Lab design and equipment list</li> <li>➤ <b>Task 4.2:</b> Implementation of labs and prepare manuals</li> <li>❖ <b>Discussion of Wp4</b></li> </ul>



### Progress

- **Status of purchasing equipment for JO partners**
- **Location of ECO-CAR center at each university**

**18:00 – 18:10**

**WP5:** Developing ECO-CAR Professional Diploma Plan, by **Dr. Máté Zöldy, BMU**

**The co-leaders of WP5 are: UJ, TH-OWL, RWTH Aachen, UNIVAQ**

- **Task 5.1:** Develop Diploma Study Plan and course description
- **Task 5.2:** Virtual Learning Portal
- **Task 5.3:** Accreditation of the diploma/courses
- **Task 5.4:** Develop courses content
- **Task 5.5:** Tuning Workshop
- **Task 5.6:** Piloting and implementation of ECO-CAR Professional Diploma
- **Task 5.7:** Integrating some new modules in existing programmes
- ❖ **Discussion of Wp5**

### Progress

- **Prepare a detailed work plan to develop diploma study plan and course description based on baseline study deliverables.**

**18:10 – 18:20**

**WP6:** Quality and Impact Evaluation Plan, by Dr. Ivan Dyukarev, UD

**The co-leaders of WP6 are: TTU, ZUJ, BME**

- **Task 6.1:** Quality Assurance and Evaluation Plan
- **Task 6.2:** Applying Quality Assurance Tools
- **Task 6.3:** Impact Evaluation Reporting
- **Task 6.4:** External Evaluation.
- ❖ **Discussion of Wp6**

### Progress

- **Impact of first three meetings (analysis report)**
- **Hiring EE**
- **Status of preparing of quality plan.**

**18:20 – 18:40**

**WP7:** Dissemination and Sustainability Plan, by **Prof. Amjad Fahoum & Dr. Feras.Kafiah, HTU**

**The co-leaders of WP7 are: MU, ZUJ, TH-OWL**

- **Task 7.1:** Dissemination and sustainability plan
- **Task 7.2:** Project Website and Social Networks
- **Task 7.3:** Printed and Electronic dissemination material.
- **Task 7.4:** Seminars, Workshops, and info days
- **Task 7.5:** Tester course workshop
- **Task 7.6:** Final Conference on Sustainable technologies in transportation
- ❖ **Discussion of Wp7**

### Progress

- **Status of preparing dissemination plan**
- **Status of preparing sustainability plan**
- **Preparing ECO-CAR master slide and presentation**
- **Design roll-up and brochure**
- **Disseminate ECO-CAR info through partners official websites**



- **Collecting partners info (website)**

**18:40 – 19:00**

**WP8: Project Management Plan, by Prof. Ahmed Al-Salaymeh, UJ**

- **Task 8.1:** Kick-off Meeting and other Consortium Meetings.
- **Task 8.2:** Establishment of Management and Operational Structures and running the project
- **Task 8.3:** Financial Management.
- **Task 8.4:** Reporting (Progress, Intermediate and Final Reports)
- **Task 8.5:** Hiring Financial Auditor
- ❖ **Discussion of Wp8**

**Progress**

- **Summary of the meeting**
- **Schedule the 5<sup>th</sup> meeting**

**19:00**

**Wrap up & End of the meeting**