

## Minutes of the Meeting

The meeting was conducted in person at the University of Jordan for a full day with the attendance of all partners.

The meeting started with a welcome from the Project Coordinator, Prof. Ahmed Al-Salaymeh. **Prof. Ahmed Al-Salaymeh** discussed the reasons for extension of the project with partners. and the following were agreed on:

**Work packages Updated tasks have been discussed between partners.** Also, they pointed out what is required from partners as follow:

### WP1:

It is agreed on

No.	Task	Responsibility	Due Date
1.	Scientific Paper (2 <sup>nd</sup> paper)	UCLL, UJ, IU	Still Under preparing

### WP2:

It is agreed on

No.	Task	Responsibility	Due Date
1	Vocational Diploma Accreditation letter for the 2nd batch	JUST	ASAP
2	Completing all post questionnaires for the second semester 2020-2023 Completing prequestionnaire for summer semester	All	Done
3	Commitment letters – existing course (missed)	JUST, UNIVGB	30.07.2023





**WP3:**

It is agreed on:

No.	Task	Responsibility	Due Date
1.	Checking Implementation reports (UNIOS, UCLL, NKUA)	UCP	15.07.2023
2.	Check Training Reports (EU visits) NKUA	UCP, NKUA	01.08.2023
3.	Finalize the list of activities during the lifetime of the project	UCP, Rasha	15.08.2023

**WP4:**

It is agreed on:

No.	Task	Responsibility	Due Date
1	Report of Art Therapy Center	JUST, USousse	15.08.2023
2	Sustainability Plan (On page to be added to the full sustainability plan)	IPP	31.07.2023



**WP5:**

It is agreed on

No.	Task	Responsibility	Due Date
1.	Evaluate the final STC meeting and Final conference	NKUA	15.07.2023
2.	Pre and Post Questionnaires	Sofia	30.07.2023
3.	Satisfactory Questionnaire to be prepared (programs)	Sofia	31.07.2023
4.	Create a Folder for EACEA	Rasha and Sofia	ASAP
5.	Complete Update of Google drive	WP Leaders, Rasha	ASAP

**WP6:**

It is agreed on

No.	Task	Responsibility	Due Date
1	Updating Sustainability plan (Dissemination)	UNIOS	30.07.2023
2	Facebook page update Website Update YouTube update	UJ USFAX (Dr. Slim)	30.07.2023
3	Preparing for 7th Newsletter	UNIOS	30.07.2023
4	Documentary Video	Received from UJ, INU and USFAX ONLY	15.08.2023

**WP7:**

It is agreed on

No.	Task	Responsibility	Due Date
1	Missing Travel Documents	UJ	20.07.2023
2	Missing Financial Documents	UJ	31.07.2023
3	Final Report	UJ	14.09.2023

Finally, Prof. Ahmed Al-Salaymeh expressed his thankful to all participants in the conducted final meeting.