

# Nouf Alheyari

## Contact Information

Date of birth : 9- 10-1990  
Nationality : Jordanian  
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## Education

Mar 2014 – Present : MSc, Environmental and Renewable Energy Engineering, The German Jordanian University, Amman, Jordan

Oct 2008 – Jun 2013: BSc, Energy Engineering, specializing in Renewable Energy, German Jordanian University, Amman, Jordan. ( 81.1% / very good)  
Graduation Project: Post Analysis of PV System in Al-Ghor, grade: 91%)  
Awarded a certificate of excellence for the excellent performance in the internship in Germany

Oct 2011 – Mar 2012: Exchange student, Energy Engineering, Biberach University of Applied Science, Biberach, Germany

Sep 1994 - Jul 2008: General Secondary Education Certificate Examination, Scientific Stream (Tawjihi) ,The Ahliyyah School For Girls, average of 90.7%

## Experiences

**Research and Teaching Assistant & Exchnage Officer** - German Jordanian University - School of Natural Resources Engineering and Management – Amman, Jordan (Dec 2015- Present)

**Quality Assurance and HSE Engineer** -Pan East General Contracting Co.- Amman, Jordan (Dec 2014 – Dec 2015)

- Assuring the effective implementation of Quality and HSE plans and procedures according to ISO 9001:2008, OHSAS 18001:2007 and ISO 14001:2004 in Main Office – Amman
- Maintaining and improving the Quality, Health, Safety and Environment Management System.
- Holding monthly meetings with the departments to review QHSE objectives and follow up on corrective/preventive actions.
- Checking conformance and effectiveness of Project Management, Engineering, Procurement, Human Resources and Tendering’s processes through internal audits.
- Coordinating between department and preparing for Management Review Meetings

- Presenting the Quality and HSE Department's performance indicators and improvement plans during management review meetings.
- Establishing a Process Map for Company's main processes
- Establishing documented procedures for Information Technology and Logistics
- Establishing a database for HSE regulations, evaluating compliance to these regulations and setting corrective actions accordingly.

**Intern** - Philadelphia Solar- Al Qastal, Jordan (Aug 2013 – Sep 2013)

- Introduction to the assembly of photovoltaic modules
- Preliminary design of on-grid photovoltaic systems
- Indoor and Outdoor Sales

**Intern** - Gehrlicher Solar, Munich, Germany (Mar 2012 – Aug 2012)

- Monitoring of residential on-grid Photovoltaic Systems and solar parks at different levels: string, array and inverter monitoring.
- Calculating performance ratio, yield losses and systems availability of solar systems on a monthly basis
- Creating excel sheets to evaluate the performance of strings in solar parks
- Creating and editing monitoring pages for PV systems
- Trend analysis and evaluation of the solar systems performance
- Site visits to maintain solar parks performances

**Founder** of the GJU Environmental and Health Club, (Nov 2010 – Jul 2011)

## **Courses**

**Certified Lead Auditor ISO 9001:2008** – LLOYDS – Amman, Jordan

**Photovoltaic Principle, Design and Manufacturing-** Philadelphia Solar- Amman, Jordan

**First Aid Course** – Munich, Germany

**Soft skills** - The German Jordanian University - Amman, Jordan

**Intercultural Communication Skills-** The German Jordanian University - Amman, Jordan

**German course** - Bibis sprachverbundet - Bielefeld, Germany

## **Computer Skills**

Microsoft Office	Advanced knowledge (ICDL)
AutoCad	Intermediate knowledge
PVsol	Intermediate knowledge
Matlab	Basic Knowledge
C programming	Basic knowledge

## **Languages**

Arabic	Mother Language
English	Fluent in speech, writing and reading
German	Proficient in speech, competent in writing and reading (B2)