

ERASMUS+ PROGRAMME

Project Number: 618509-EPP-1-2020-1-JO-EPPKA2-CBHE-JP

ECO-CAR:

Vocational Training Diploma on Electrical and Hybrid Vehicles

**Minutes of
17th Online Management Meeting**

**The University of Jordan
Amman-Jordan**

**Monday, Oct 30th, 2023
15:00 – 17:00
(Amman time)**



Participant List

The University of Jordan			
1.	Prof. Ahmed Al-Salaymeh	2.	Eng. Dania Sreihin
Jordan University of Science and Technology			
3.	Eng. Salaheddin Abu Yahya		
Mutah University			
4.	Prof. Omer Maaiteh		
Tafila Technical University			
5.	Dr. Wael Adaileh		
Al-Balqa Applied University			
6.	Dr. Mamoun Smadi		
Al-Hussein bin Abdullah II Technical University			
7.	Dr. Tarek Tutunji	8.	Eng. Yousef Okour
Applied Science University			
9.	Dr. Hanan Saleet		
Al-Zaytoonah University of Jordan			
10.	Dr. Loai Dabbour		
Technische Hochschule Ostwestfalen-LIPPE			
11.	Prof. Salman Ajib		
Budapesti Muszaki es Gazdasagtudomanyi Egyetem			
12.	Adam Nyerges		
University of L'Aquila			
13.	Michele Anatone		
University of Deusto			
14.	Dr. Ivan Dyukarev		
National Technical University of Athens			
15.	Clio Vossou		
Rheinisch-Westfaelische Technische Hochschule Aachen			
16.	Dr. Florian Ringbeck		

Minutes of the Meeting

The 17th management meeting was conducted via ZOOM video conferencing with ECO-CAR Partners to follow up with each work package progress after the last steering committee at RWTH-Aachen and follow up with upcoming EU implementation workshops in Jordan and other follow-ups and finally, reviewed with partners and WPs leaders the remaining tasks of each WP.

The meeting started with a welcome speech from the Project Coordinator and a viewing of the agenda of the meeting by Prof. Ahmed Al-Salaymeh.

Then Eng. Dania Sreihin moderated the session related to work packages, and the following was discussed:

ECO-CAR Project in Brief

WP1: Establishing university-enterprise cooperation

Duration: M1 to M36

Lead University: Jordan University of Science and Technology (JUST)

Co-Lead University: Mutah University (MU), Al-Hussein bin Abdullah II Technical University (HTU) & Universidad de la Iglesia de Deusto Entidad Religiosa (UD)

Eng. Salaheddin Abu Yahya (JUST) presented the progress of this work package, and registration form as two versions are prepared (Arabic and English) to accommodate the mother language of the target sector, and the number of registered members in the network since the collected responses are stated in the two tables below:

Table 1: Number of Jordanian registered members in the

Jordanian Partners	Number of network members registered
UJ	13
JUST	13
TTU	10
MU	9
HTU	9
ZU	9
BAU	8
ASU	7
Total	78

Table 2: Number of European registered members in the network

European Partners	Number of network members registered
UNIVAQ	2
UD	3
NTUA	5
LIPPE (TH-OWL)	2
RWTH-Aachen	1
Budapesti Muszaki	1
Total	14



Main points:

- JUST organized a workshop on May 10th 2023, for the stakeholders.
- All other JO partners need to organize physical meetings or online meetings with the stakeholders, there could be 1 workshop for all the partners.
- Newsletters 1, 2, 3, 4 and 5 were sent to all Jordanian network members via WhatsApp
- 1 MoU or Agreement should be submitted by **ASU** and **ZUJ**.
- 1 more stakeholder should be added to the network by **ASU**.

WP 2: Baseline Study

Duration: M1 to M6

Lead University: Applied Science University (ASU)

Co-Lead University: Tafila Technical University (TTU), Al-Balqa Applied University (BAU) & Universita Degli Studi Dell'Aquila (UNIVAQ)

Dr. Hanan Saleet (ASU) presented the progress of this work package and the action plan, and agreed on the following:

- The second scientific paper will be based on the sustainability plan generated by HTU.

WP 3: Capacity Building

Duration: M5 to M33

Lead University: National Technical University of Athens (NTUA)

Co-Lead University: Applied Science University (ASU), Rheinisch-Westfaelische Technische Hochschule Aachen (RWTH Aachen) & Budapesti Muszaki es Gazdasagtudomanyi Egyetem (BME)

Dr. Clio Vossou (NTUA) presented the progress of Capacity Building Plan work package and the action plan. The following was discussed:

- All the TOT and students workshops have been conducted.
- It has been suggested that EU partners hold online implementation workshops.
- EU visits to be confirmed later.

WP 4: Establishment of EV/HEV labs

Duration: M6 to M21

Lead University: Al-Balqa Applied University (BAU)

Co-Lead University: The University of Jordan (UJ), Jordan University of Science and Technology (JUST) & National Technical University of Athens (NTUA)



Dr. Mamoun Smadi (BAU) presented the progress of this work package and the action plan. The main points discussed were:

- All lab manuals were prepared.
- ASU and JUST to conduct lab opening.
- Exit bonds are ready to sign in UJ.
- The final report is to be submitted before the end of November.

WP5: Developing ECO-CAR Professional Diploma

Duration: M4 to M34

Lead University: Budapesti Muszaki es Gazdasagtudomanyi Egyetem (BME)

Co-Lead University: The University of Jordan (UJ), Technische Hochschule Ostwestfalen-LIPPE (TH-OWL), Rheinisch-Westfaelische Technische Hochschule Aachen (RWTH Aachen) & Universita Degli Studi Dell'aquila (UNIVAQ)

- **Mr. Adam** confirmed some cluster leaders submitted their reports, detailed information will be sent y email.

WP6: Quality and Impact Evaluation

Duration: M1 to M36

Lead University: Universidad de la Iglesia de Deusto Entidad Religiosa (UD)

Co-Lead University: Tafila Technical University (TTU), Al-Zaytoonah University of Jordan (ZUJ) & Budapesti Muszaki es Gazdasagtudomanyi Egyetem (BME)

Dr. Ivan Dyukarev presented the progress of Quality and Impact Evaluation Plan work package and the action plan for the next stages.

- Evaluation of Diploma, should be circulated by JO partners to their enrolled students, link: https://docs.google.com/forms/d/e/1FAIpQLSfy_1-MDY8wvXoVJGCCPNvWJUBH-k5IkOMR-BsRX_i7tsygw/viewform .

31 answers received, as following:

University Name	Nº of Answers
University of Jordan	
Al-Balqa Applied University	
Jordan University of Science and Technology	1 (Vocational Diploma)
Mutah University	1 (Vocational Diploma)
Al-Hussein bin Abdullah II Technical University	
Tafila Technical University	1 (Vocational Diploma)
Applied Science University	11 (Vocational Diploma)
Al-Zaytoonah University of Jordan	17 (Vocational Diploma)

Please note that **new deadline for diploma and courses evaluation is 15 November 2023.**

- Evaluation of Key project deliverables postponed to 15 November 2023.



WP7: Dissemination and Sustainability

Duration: M1 to M36

Lead University: Al-Hussein bin Abdullah II Technical University (HTU)

Co-Lead University: Mutah University (MU), Al-Zaytoonah University of Jordan (ZUJ) & Technische Hochschule Ostwestfalen-LIPPE (TH-OWL)

Dr. Tarek Tutunji discussed the progress of the Dissemination and Sustainability Plan work package and the action plan for the next stages, and the following were agreed on:

- **ASU** and **ZUJ** to conduct Info-days.
- The sustainability forms and excel sheet has been discussed in details for all Jordanian partners.

WP8: Project Management

Duration: M1 to M36

Lead University: The University of Jordan (UJ)

Prof. Ahmed Al-Salaymeh presented the progress of each work package and what is needed from partners, as tasks and activities of the Project Management work package and the action plan for the next stages, and was agreed on:

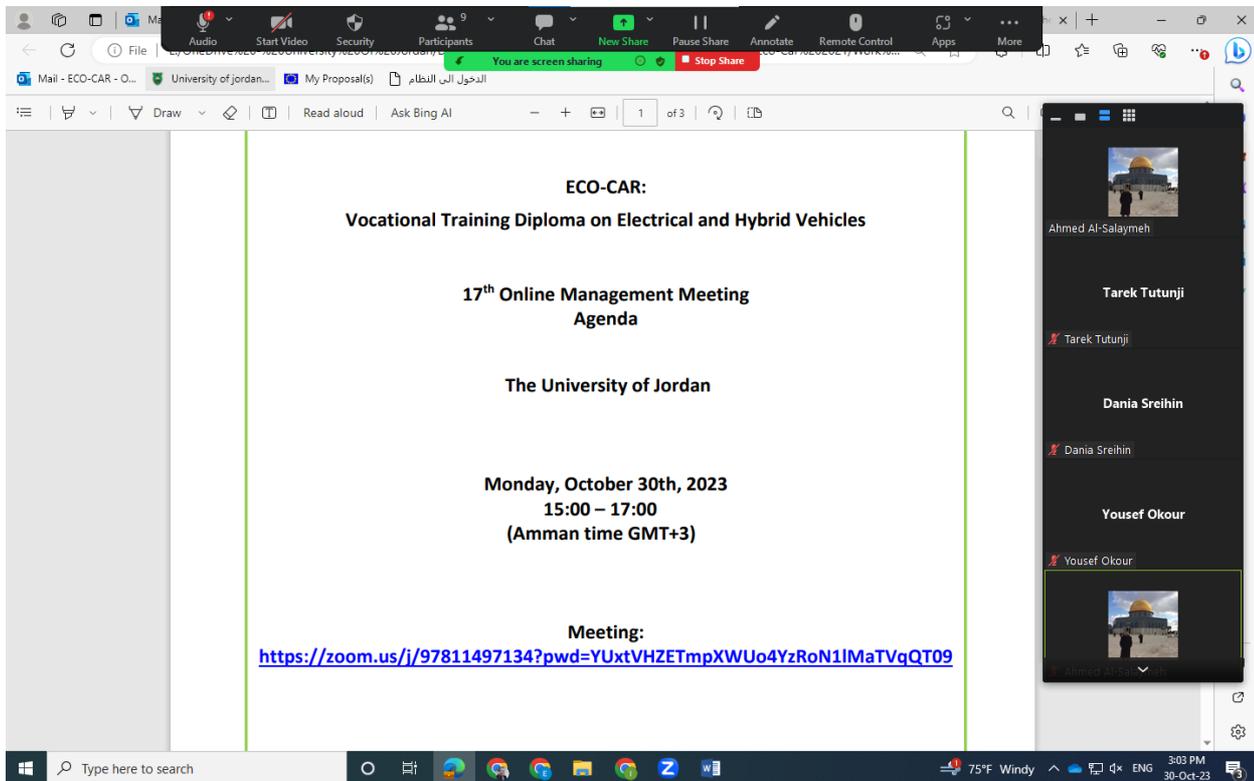
- Start the preparations for the ECO-CAR final conference.
- Next online meeting will be conducted next month, **27th November 2023**.

Finally, Prof. Ahmed Al-Salaymeh thanked all participants in the conducted online meeting.

Attachments

- Events template  [ECO-CAR word template 1.docx](#), in order to be filled with every event (Seminar, Workshop, Info-Day, etc.) each institution conducts.
- Newsletter template for events [..\..\..\WP7\Dissemination\Newsletters\NEWSLETTER Template.docx](#)
- Memorandum of Understanding (MoU) Example:  [TVTA-ECO-CAR-JO-MoU.docx](#) in order to be signed with different stakeholders in cooperation with each institution.
- Attendance sheet for ECO-CAR diplomas template  [Attendance sheet template.doc](#), to be modified to suit diplomas at each institution.

Photos



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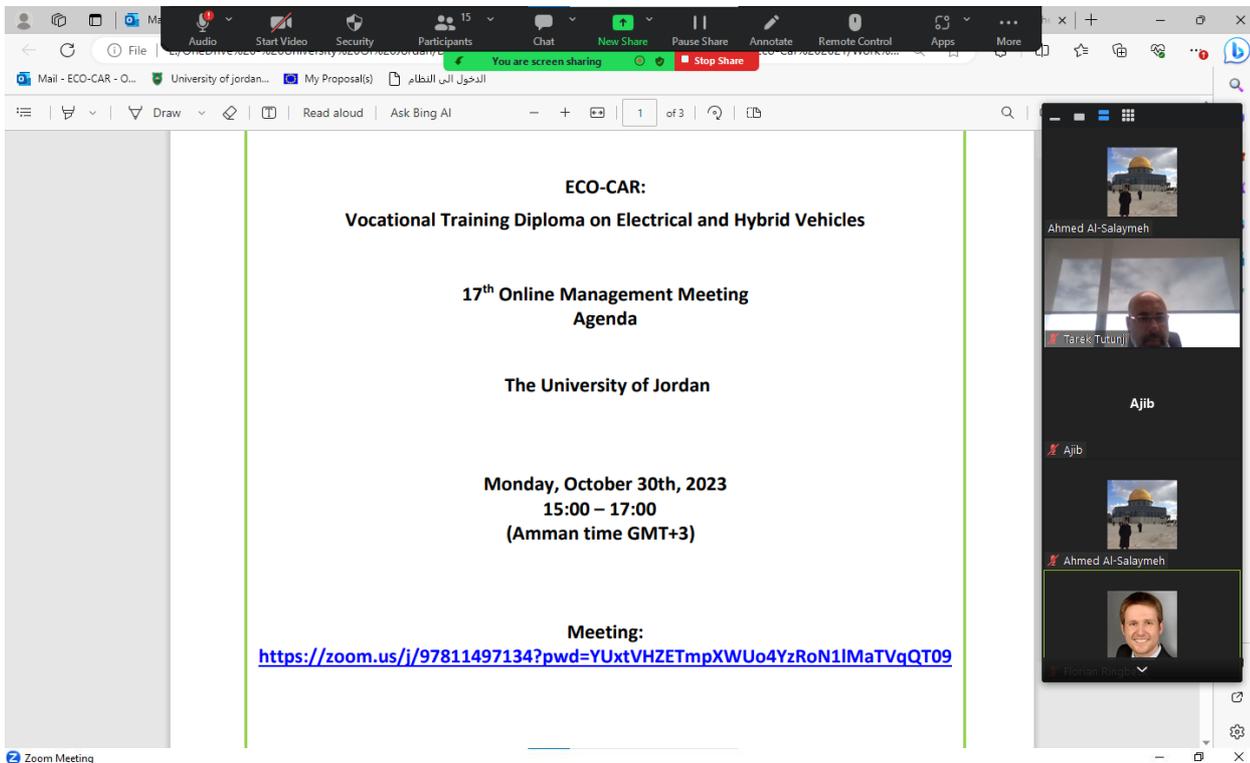
**17th Online Management Meeting
Agenda**

The University of Jordan

**Monday, October 30th, 2023
15:00 – 17:00
(Amman time GMT+3)**

Meeting:
<https://zoom.us/j/97811497134?pwd=YUxtVHZETmpXWUo4YzRoN1lMaTVqQT09>

Participants:
Ahmed Al-Salaymeh
Tarek Tutunji
Dania Sreihin
Yousef Okour

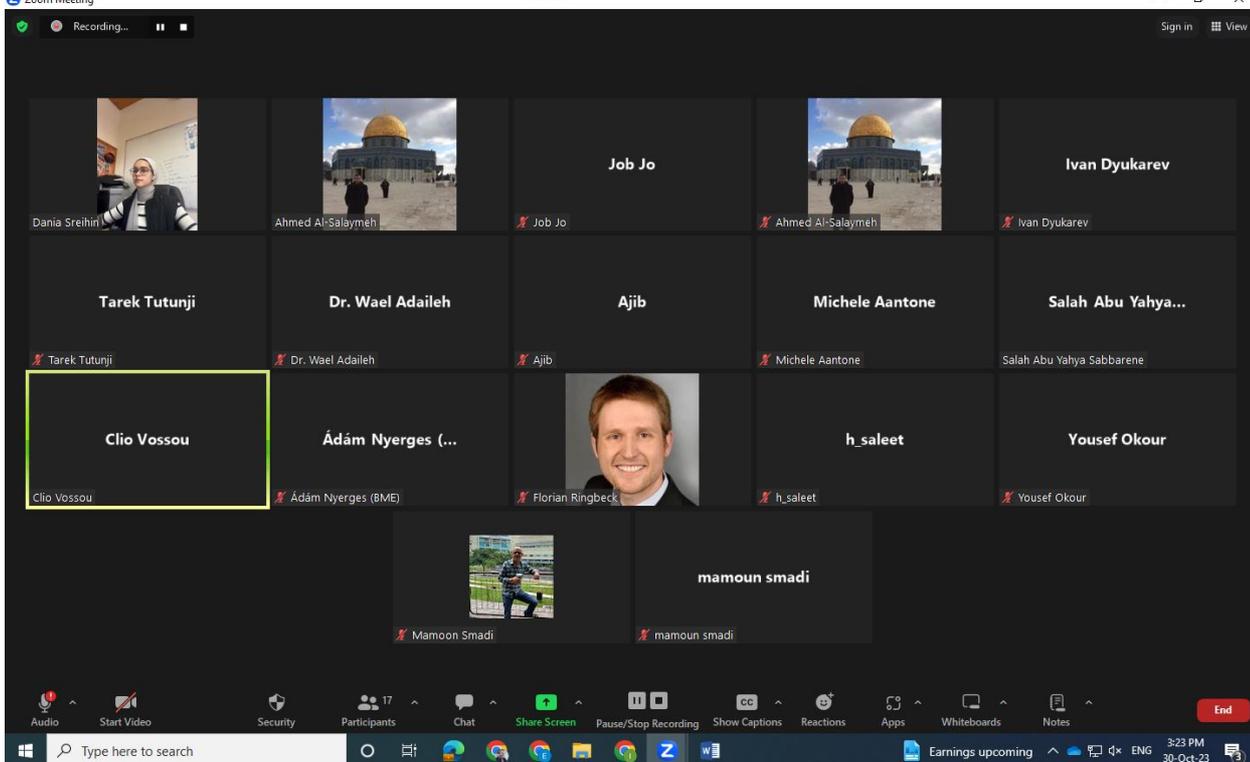
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Recording... Sign in View

Dania Sreihir	Ahmed Al-Salaymeh	Job Jo	Ahmed Al-Salaymeh	Ivan Dyukarev
Tarek Tutunji	Dr. Wael Adaileh	Ajib	Michele Aantone	Salah Abu Yahya...
Clio Vossou	Ádám Nyerges (...)	Florian Ringbeck	h_saleet	Yousef Okour
	Mamoon Smadi	mamoun smadi		

Zoom Meeting Controls: Audio, Start Video, Security, Participants (17), Chat, Share Screen, Pause/Stop Recording, Show Captions, Reactions, Apps, Whiteboards, Notes, End

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Zoom Meeting | You are viewing Ivan Dyukarev's screen | View Options

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Co-funded by the Erasmus+ Programme of the European Union

Remaining tasks

Internal evaluation

- Fifth evaluation of project performance: period deadline 14/01/2024, evaluation date 15/01/2024,
- Report M36: 25/01/2024
- Evaluation of meeting's effectiveness: in accordance with project calendar
- Evaluation of trainings/workshops: BME Student Workshop, final deadline is 15 November 2023
- Evaluation of key project deliverables: final deadline is 15 November 2023
- Evaluation of diploma/courses: final deadline is 15 November 2023

External Evaluation

- Third External Evaluator report is due on 12 February 2023



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Participants (18)

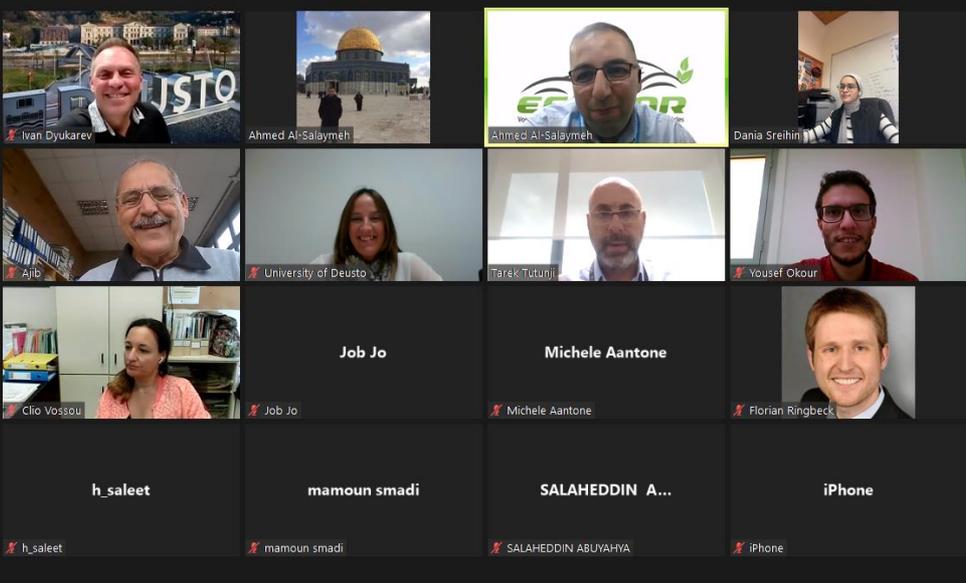
Q Find a participant

- Ahmed Al-Salaymeh (Host, me)
- ID Ivan Dyukarev
- JJ Job Jo
- TT Tarek Tutunji
- Ahmed Al-Salaymeh (Co-host)
- DS Dania Sreihin
- Á Ádám Nyerges (BME)
- A Ajib
- CV Clio Vossou
- DA Dr.Wail Adalleh
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- H h_saleet
- LD Loai Dabbour
- MS mamoun smadi
- MA Michele Aantone
- SA SALAHEDDIN ABUYAHYA

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Participants (16)

Q Find a participant

- Ahmed Al-Salaymeh (Host, me)
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- DS Dania Sreihin
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- A Ajib
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- ID Ivan Dyukarev
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- MA Michele Aantone
- SA SALAHEDDIN ABUYAHYA
- UO University of Deusto
- YO Yousef Okour

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